

**MINUTES OF THE PUBLIC MEETING OF THE BOARD OF GOVERNORS  
OF VANCOUVER COMMUNITY COLLEGE HELD ON  
MAY 28, 2014 AT THE BROADWAY CAMPUS**

**Committee Members:** Cathy Young (Acting Chair), Christian Avendano, Ambra Simonella, Pam Ryan, Janet Zlotnik, Ted McGurk, Sumit Ahuja and Jim Storie (in person), and Claire Marshall (by phone)

**Ex-Officio:** Doug Callbeck, Susie Findlay

**Staff Resources/Guests:** Irene Young, Bill Radford, Linda Sanderson, Kate Chandler, John Woudzia, Angela Blake, Karen Shortt, Chris Joyce

**Regrets:** Eugene Hodgson, Rick Stokes, Rachel Deslauriers, Susan Ewanick

The meeting was called to order at 6:09 p.m. by Ms. Cathy Young who acted as Acting Chair of the meeting due to Mr. Hodgson's absence. Ms. Blake acted as Secretary of the meeting. Ms. Young declared the meeting to be properly called and constituted.

**APPROVAL OF AGENDA**

Ms. Young asked if there were any proposed amendments to the agenda for the meeting. No amendments were suggested.

UPON MOTION duly made, seconded and carried unanimously, the following resolution was approved and adopted:

RESOLVED THAT the agenda for the May 28, 2014 Public Board of Governors meeting is approved, in the form included in the meeting materials.

**CHAIR REMARKS**

Ms. Cathy Young provided Mr. Hodgson's regrets, noting that he was out of town on business.

**COLLEGE REPORT**

Mr. Callbeck provided a summary of recent events at the College, as summarized in the VCC News and Events briefing note included in the meeting materials, focusing particularly on culinary related achievements. He also talked about steps the College is taking to help students live on a budget, including the Live Well for Less initiative, and the positive social media response to such programs.

**EDUCATION COUNCIL REPORT**

Ms. Findlay discussed how the Education Council ("EdCo") had met with the College's senior administration last week to discuss the Core Review process. She noted that EdCo has reviewed the draft Core Review Report and provided comments but was unable to discuss specifics because they were required to sign a confidentiality agreement. She noted that an ad hoc EdCo Core Review committee will remain assembled until the Core Review process is complete.

### *Revisions to Granting of Credential Policy*

Ms. Findlay then discussed revisions to Policy C.1.3 *Granting of Credentials*, making reference to the decision note included in the meeting materials. She discussed the major points addressed in the revised Policy, which included: (i) a program duration limit being set for each program, to ensure graduates are learning current skills and their skills do not become out of date; (ii) the addition of three credential types, being an associate's degree, an advanced certificate program and an advanced diploma program; (iii) the creation of a VCC award of achievement; and (iv) the addition of a range for citation credits, adjusted to close the gap between citations and certificates. Ms. Findlay then took questions from the Board, including whether students who obtained an associate's degree would have issues transferring the credits they received to universities at equivalent levels. Ms. Findlay advised that the BC Council on Admissions and Transfer is discussing and this is also addressed in the revised Policy. She noted that articulation with other institutions is something EdCo will be looking at in the future. Ms. Cathy Young then read the motion as set out in the meeting materials, then proposed a change to add that the Policy was being approved at the recommendation of EdCo.

UPON MOTION duly made, seconded and carried unanimously, the following resolution was approved and adopted:

RESOLVED THAT, at the recommendation of VCC's Education Council, revised Policy C.1.3 *Granting of Credentials Policy and Procedures* is approved.

### **FINANCE AND AUDIT COMMITTEE REPORT**

Mr. McGurk and Ms. Irene Young discussed matters addressed at the Finance and Audit Committee ("FAC") meeting held on May 15, 2014.

#### *Approval of 2013/14 Financial Statements and Full Time Enrolment Statement*

Referring to the decision note included in the meeting materials, Ms. Young summarized the contents of the 2013/14 Financial Statements and FTE Statement, noting that they were pleased to advise that an unqualified audit opinion had been received from KPMG. Mr. McGurk noted that an in camera session had been held with KPMG during which the FAC was able to pose questions to KPMG. Based on that discussion, the FAC resolved to recommend that the Board approve the 2013/14 financial statements and FTE Statement. No questions were posed by the Board.

UPON MOTION duly made, seconded and carried unanimously, the following resolution was approved and adopted:

RESOLVED THAT VCC's 2013/14 Audited Financial Statements and the 2013/14 Audited FTE Enrolment Statement are approved.

#### *Refrigeration Repair and Maintenance Services*

Mr. McGurk then discussed the refrigeration repair RFP, referring to the briefing note included in the meeting materials. He advised that information with respect to the RFP was being provided to the Board for informational purposes only, as Board approval is not required due to the size of the contract. No questions were posed by the Board.

## **UPDATE ON PRESIDENTIAL SEARCH**

Due to Ms. Ewanick's absence, Ms. Cathy Young provided an update on the presidential search process. She thanked constituency group members that participated in the interviews with candidates held on May 22, 2014, noting that the Board appreciated the feedback provided by the various stakeholder groups and had taken their comments into account. She noted that a candidate had been selected by the Board, which passed a motion on May 22, 2014 delegating authority to Mr. Hodgson, as Chair of the Board, to negotiate with the candidate with respect to entering into a contract for the position.

## **RESULTS OF 2013/14 BUSINESS PLAN**

Ms. Irene Young, referring to the briefing note included in the meeting materials, led a discussion with respect to the results of the 2013/14 Business Plan, noting that strategic goals had been identified at the beginning of the year and the leadership team continues to review results. She went on to discuss issues with respect to the College's long term financial sustainability, noting that it will be a challenge and risk going forward. She also discussed ongoing uncertainty with respect to provincial funding of ESL and the outcome of the Core Review process, and commented on KPI's as set out in the meeting materials. Ms. Young then took questions from the Board with respect to the quality assurance framework and discussion ensued with respect to the role of EdCo in the quality assurance process. Mr. Radford advised that the quality review process had been discussed a few months ago but has currently been put on hold. A question was posed with respect to enrolment and what changes will be made in the upcoming year to address enrolment issues. Ms. Irene Young stated that they hoped that more hits to the College's website this year would translate to more students, although they have not yet seen a positive impact from this. She also noted that changes to the Registrar's Office were expected to result in improvements. A question was posed with respect to whether Continuing Studies would be included in the expanded international education offerings. Mr. Radford advised that they were currently focused on domestic enrolment but were working on planning an international expansion, although that was not expected to be ready for Board review for a few months. Ms. Cathy Young noted that the Board would consider KPI's for the upcoming year at their annual strategy session.

## **CONSTITUENCY GROUP UPDATES**

### *SUVCC*

The SUVCC made no presentation.

### *CUPE*

CUPE provided no update, however Ms. Deanna Bates presented Mr. Callbeck with a gift from CUPE in honour of his last meeting as Interim President.

### *VCCFA*

Ms. Karen Shortt circulated the latest VCCFA Report to the Board and other guests at the meeting. She noted that they expect fall to be a difficult time and posed questions to the Board with respect to where money would come from for proposed VDIs and ERIs. She noted that the VCCFA has received various questions in that regard. She recommended that the Board put pressure on the Government to cover costs resulting from ESL cuts. She then discussed the FTE Statement, noting that 93% enrolment is very

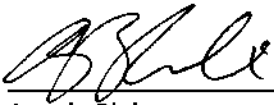
good and sometimes smaller class sizes are better. She also noted that the VCCFA has passed a motion with respect to the approval of funding of a campaign with respect to ESL funding as per the VCCFA Report. She asked the Board to bring a loud and strong message to the community with respect to what VCC does and how it represents the community. She also asked the Board to consider sponsoring a public forum on community and what the College means to it.

**NEXT MEETING**

Ms. Cathy Young advised that the next public meeting would be held in the fall on a date to be determined.

**TERMINATION**

There being no further business, the meeting was terminated at 6:40 p.m.



---

Angela Blake  
Secretary to the Board