

**MINUTES OF THE PUBLIC MEETING OF THE BOARD OF GOVERNORS
OF VANCOUVER COMMUNITY COLLEGE
HELD ON DECEMBER 16, 2015 AT THE DOWNTOWN CAMPUS**

Board Members: Pam Ryan (Chair), Chloe Choi, Brenda Aynsley, Mike Tourigny, Claire Marshall, Dee Dhaliwal, Kay Vandervalk, Shaima Jaff
Ex-Officio: Peter Nunoda, Todd Rowlatt
Secretary: Deborah Lucas
Staff Resources/Guests: Irene Young, Linda Sanderson, Marlene Kowalski, Kathryn McNaughton, Karen Wilson, Jamie Choi, Chris Joyce, Karen Shortt
Regrets: Sumit Ahuja, Garth Manning, Erin Klis

The meeting was called to order at 6:07 p.m. by P. Ryan. D. Lucas acted as Secretary of the meeting. P. Ryan declared the meeting to be properly called and constituted.

APPROVAL OF AGENDA

P. Ryan asked if there were any proposed amendments to the agenda for the meeting, a copy of which was provided with the meeting materials. As no amendments were suggested, the agenda, as set out in the meeting materials, was adopted.

MINUTES OF PRIOR MEETING

P. Ryan referred to draft minutes of the December 16, 2015 public Board of Governors meeting provided with the meeting materials.

UPON MOTION duly made, seconded and carried, the following resolution was approved and adopted:

RESOLVED THAT the minutes of the public Board of Governors meeting held on December 16, 2015 are approved.

CHAIR REMARKS

P. Ryan expressed that it's an honour for her to be elected as Chair of the VCC Board of Governors and looks forward to working with the Board and the broader VCC community in this role. She welcomed newly appointed member Dee Dhaliwal and newly elected Student Board Representatives Shaima Jaff and Kay Vandervalk and gave them an opportunity to introduce themselves.

PRESIDENTS REPORT

P. Nunoda welcomed the new chair and Board members. An Information Note of News and Events in November 2015 was included in the meeting materials.

FINANCIAL PERFORMANCE – PERIOD ENDED OCT 31, 2015

M. Kowalski referred to the Financial Performance – Management Discussion & Analysis (MD&A) report provided in the meeting materials. VCC continue to experience softer enrolments in some program

areas compared to the budget. The lower enrolment has resulted in a deficit of \$2.4M for the period ending October 31, 2015. The School of Access is \$1M below budget due to the change in tuition funding model. With the introduction of the Adult Upgrading Grant (AUG) for Adult Based Education (ABE) and the VCC campaign raising public awareness of the AUG, enrolment trends indicate an increase for the next intakes. VCC have submitted to AVED a forecasted deficit of \$5.5M for the year ended March 31, 2016. This incorporates one-time costs relating to the uncertain contract expiry of the Language Instruction for Newcomers to Canada (LINC) Program. The forecasted deficit will be provided to the Minister of Finance for approval in January 2016. P. Nunoda commented that VCC have been approached to discuss extending the current LINC contract. The level of funding has not been communicated but institutions should anticipate a 5-10% reduction on overall funding. VCC wish to negotiate the extension and these discussions are expected to take place mid-January 2016.

B.5.2 – APPROPRIATE AND RESPONSIBLE USE OF EDUCATION INFORMATION TECHNOLOGY POLICY & B.5.4 – ELECTRONIC MAIL POLICY (EMPLOYEES)

M. Kowalski referred to the Decision Note included in the meeting materials.

The formatting changes, that were a provision of their approval at the June 29, 2015 Public Board meeting were completed, but their submission for final approval by the Board was inadvertently missed off of the October 28, 2015 Board meeting agenda. There were no questions and the motion was put to vote.

UPON MOTION duly made, seconded and carried, the following resolution was approved and adopted:

RESOLVED THAT the Board of Governors approves the revised policies B.5.2 – Appropriate and Responsible Use of Education Information Technology and B.5.4 Electronic Mail Policy (Employees) in the format presented in the meeting materials.

EDUCATION COUNCIL

AFFILIATION AGREEMENT WITH GOLD TRAIL SCHOOL DISTRICT NO. 74 (SD74) – EARLY CHILDHOOD EDUCATION

In May 2015, VCC was approached by the School District No. 74, who was looking for a post-secondary institution to run an ECCE Certificate Program within the region. The objectives for this project are to help local youth get vocational training and find jobs, and to qualify members of the local communities to work in the provincially funded family support program *Make Children First* and work with two of the licensed child care settings in the area. 50% of the Gold Trail community is aboriginal. T. Rowlatt commented that there are no changes to the existing curriculum and VCC will receive the program fee of \$140K prior to August 1, 2016 from SD74. Education Council approves the agreement and is recommending approval by the Board of Governors.

UPON MOTION duly made, seconded and carried, the following resolution was approved and adopted:

RESOLVED THAT, on the advice of Education Council, the Board of Governors approve, in the form presented at the meeting, the Affiliation Agreement between School District No. 74 Gold Trail and Vancouver Community College.

CANCELLATION OF ABORIGINAL CULINARY ARTS CERTIFICATE PROGRAM

T. Rowlatt referred to the Decision Note in the meeting materials and responded to questions around enrolment in the program. The program was suspended in September 2012 due to low enrolment and a comprehensive review of the curriculum was planned. Given that the approach of the Culinary Arts Department has shifted to a more integrated model for their programs, the review of the Aboriginal Culinary Arts Program has not taken place.

Education Council has expressed a strong interest that the Culinary Arts program includes Aboriginal techniques and perspective in their curriculum going forward, but due to the three year suspension they recommend the Board approve the cancellation of the Aboriginal Culinary Arts Program.

UPON MOTION duly made, seconded and carried, the following resolution was approved and adopted:

RESOLVED THAT, on the advice of Education Council, the Board of Governors approve the cancellation of the Aboriginal Culinary Arts Certificate Program.

NEW PROGRAM PROPOSALS: PRE-HEALTH SCIENCES, FASHION ARTS DIPLOMA AND RENAL DIALYSIS TECHNICIAN CITATION

Background on the new program proposals was provided in the meeting materials. P. Ryan recommended a separate motion for each program for Board approval.

Pre-Health Sciences

T. Rowlatt spoke to the proposal for a new Pre-Health Sciences Program. A benefit to this program is there will be two guaranteed seats in each VCC Health Science Program for graduates. Education Council recommends continued development of this program. It's expected to come to the Board for approval with additional financial analysis very quickly. The intention is to implement the program in September 2016. T. Rowlatt responded to questions around student retention and commented that the program is designed for students to explore health sciences and attract them to ladder into other programs at VCC.

UPON MOTION duly made, seconded and carried, the following resolution was approved and adopted:

RESOLVED THAT, on the advice of Education Council, the Board of Governors approve the continued development of the Pre-Health Sciences Program.

Fashion Arts Diploma

The Fashion Arts Diploma is an extensive re-development of an existing program that VCC has offered for the past 30 years. The program is designed to be more flexible for students and better equip graduates for a rapidly changing industry. T. Rowlatt referred to the Decision Note in the meeting materials. The program has gone through extensive consultation with its Program Advisory Committee and industry stakeholders. It will provide a part-time option that is currently unavailable in BC. The final proposal will include a significant increase in tuition, as well as establish transfer and articulation agreements with Kwantlen University to provide a pathway into their Fashion degree program. I. Young responded to questions on the current cohort and explained that there will be a plan to "teach out" the current program.

UPON MOTION duly made, seconded and carried, the following resolution was approved and adopted:

RESOLVED THAT, on the advice of Education Council, the Board of Governors approve the continued development of the Diploma in Fashion Arts Program.

Renal Dialysis Technician Citation

T. Rowlatt provided background as per the Decision Note provided in the meeting materials. The Renal Dialysis Technician Citation is a re-development of an existing program that has been offered since 1999. T. Rowlatt and M. Yue, Interim Dean, Continuing Studies commented that following a change in the Credentials Policy, the current program no longer meets the Certificate credit requirements and has been re-developed as a Citation. It's a short, extensive program and runs in partnership with Vancouver Coastal, Fraser and Providence Health Authorities.

UPON MOTION duly made, seconded and carried, the following resolution was approved and adopted:

RESOLVED THAT, on the advice of Education Council, the Board of Governors approve the continued development of the Renal Dialysis Technician Citation.

BOARD OF GOVERNORS CORRESPONDENCE

P. Ryan referred to the Letter to CUPE 4627 from the Board of Governors in response to their report titled VCC 2015/16 Budget Review and Analysis. There were no questions.

CONSTITUENCY GROUP UPDATES

STUDENT UNION OF VANCOUVER COMMUNITY COLLEGE (SUVCC)

An SUVCC representative was not present at the meeting.

CUPE LOCAL 4627

CUPE President, C. Joyce referred to the Administration Amuck document in the meeting materials. It was submitted with the intention of being constructive information for new Board members and for the upcoming budget process. C. Joyce commented on their disappointment that elected Board members were not included in the Strategic Planning meeting that took place in November and noted that CUPE have not been approached by the Board or Administration for consultation.

A special union meeting took place on December 10, 2015 for the election of Executive positions and all of the current executive members were re-elected.

P. Ryan provided clarification that it was not the Boards decision to exclude any Board members from the Strategic Planning meeting. Members attended on invitation by Administration and there will be a Board Strategic Planning meeting in the New Year.

VANCOUVER COMMUNITY COLLEGE FACULTY ASSOCIATION (VCCFA) or (FA)

VCCFA President, K. Shortt welcomed the new Board Chair and Board members. She referred to the report included in the meeting materials, highlighting the matter of the funding level cut off for the Adult Upgrading Grant for ABE programs. Currently, if a single person makes \$23,647 they are not eligible for the grant and VCC has been using one time funding to top it up. The FA is concerned that if government do not issue further funding or do not increase the cut off threshold, there will be hundreds of students unable to enrol at VCC. The FA have requested a meeting with AVED to discuss this and at a prior meeting it was indicated that an initiative maybe implemented to provide assistance. The VCCFA will continue to advocate for this.

The Chair of the MacGregor Child Care Centre (based at the Broadway Campus) has contacted the FA to request a donation to help keep the facility open as they are 20K short on their budget. They cannot fundraise or increase fees. The child care centre cares for children of staff and students at VCC. The FA does not have funds to help and wanted to bring it to the Board for consideration. B. Aynsley would like further information on why there is a shortage of funds. K. Shortt recommended contacting Saroj Kumar for further information.

P. Ryan thanked the constituency group representatives for their comments.

NEXT MEETING

It was confirmed the next public Board meeting will be held on February 24, 2016.

TERMINATION

There being no further business, the meeting was terminated at 6:49 p.m.



Pam Ryan
Chair
Vancouver Community College Board