

**MINUTES OF THE PUBLIC MEETING OF THE BOARD OF GOVERNORS  
OF VANCOUVER COMMUNITY COLLEGE  
HELD ON JANUARY 27, 2016 AT THE DOWNTOWN CAMPUS**

**Board Members:** Pam Ryan (Chair), Chloe Choi, Brenda Aynsley, Mike Tourigny, Erin Klis, Garth Manning, Dee Dhaliwal, Kay Vandervalk, Shaima Jaff, Sumit Ahuja  
**Ex-Officio:** Peter Nunoda, Todd Rowlett  
**Secretary:** Deborah Lucas  
**Staff Resources/Guests:** Irene Young, Linda Sanderson, Marlene Kowalski, Kathryn McNaughton, Karen Wilson  
**Regrets:** Claire Marshall

The meeting was called to order at 6:20 p.m. by P.Ryan. D. Lucas acted as Secretary of the meeting. P. Ryan declared the meeting to be properly called and constituted.

**APPROVAL OF AGENDA**

P. Ryan asked if there were any proposed amendments to the agenda for the meeting, a copy of which was provided with the meeting materials. As no amendments were suggested, the agenda was adopted.

**MINUTES OF PRIOR MEETING**

P. Ryan referred to the draft minutes of the December 16, 2015 In Camera Board meeting provided with the meeting materials.

UPON MOTION duly made, seconded and carried, the following resolution was approved and adopted:

RESOLVED THAT the minutes of the In Camera Board of Governors meeting held on December 16, 2015 are approved with the following corrections:

- Next Public Board meeting will be held on January 27, 2016.

**CHAIRS REMARKS**

P. Ryan apologized for the late start of the meeting. She acknowledged outgoing staff Kory Wilson, Director, Aboriginal Services and Dean, International Education, Tina Chow for their service to VCC.

**PRESIDENTS REPORT**

P. Nunoda referred to the News and Events Information Note provided in the meeting materials. He acknowledged the work of departing VCC Administrators, Kory Wilson and Tina Chow and advised the Board that Gordon McIver will be joining VCC as the new Dean, Continuing Studies and Contract Training and Tami Pierce will be Interim Director, Aboriginal Services.

## **FINANCE & ADMINISTRATION**

### ***Finance & Audit Committee (FAC) Report***

FAC Chair, M. Tourigny, provided a verbal report on the discussion and decisions that took place at the January 20, 2016 FAC meeting. He acknowledged M. Kowalski for her assistance in bringing him up to speed with matters in his new role as Chair.

### **Q3 Financial Performance – Period Ended December 31, 2015**

M. Tourigny referred to the Financial Performance MD&A Report provided in the meeting materials. To date, VCC are reporting a \$2.4M deficit. Enrolment trends continue to indicate an increase in ABE enrolment, largely due to a marketing campaign to raise awareness of the grants available to students. The forecasted deficit reported to the Ministry of Finance is \$5.5M, which incorporates one-time costs around the continued uncertainty on the Learning for Newcomers to Canada (LINC) contract. Negotiations are ongoing with the extension of the current LINC contract.

### **Amendment to E.5.1. Media Relations Policy & Procedures**

K. Wilson referred to the Decision Note in the meeting materials. The amendments are considered minor and address changes in title for Director, Marketing, sequencing amendments of the policy principle and the deletion of the reference to the Academic Freedom policy as it was not implemented and is addressed in the VCCFA Collective Agreement Article 31.

UPON MOTION duly made, seconded and carried, the following resolution was approved and adopted:

RESOLVED THAT the Board of Governors accept and approve the minor changes to the Policy E.5.1 Media Relations as presented at the meeting.

## **EDUCATION COUNCIL (EdCo) UPDATE**

T. Rowlatt referred to Education Council Chair Report provided in the meeting materials which provided updates on the educational policy development and a summary of curriculum approvals for the period July to December 2015. He advised the Board of a new Standing Committee that EdCo is introducing for Program Review and Renewal. The Terms of Reference are being developed and working with the VP, Academic, Student and Applied Research, this committee will be reviewing annual program reviews completed by department leaders, and program renewals that are completed every 5-7 years. T. Rowlatt responded to questions about the financial aspects of program reviews by explaining that it is EdCo's mandate to focus on educational outcomes and program quality. P. Nunoda commented that the VP, Academic and other Administration resources are involved in the process and programs that may be operating at a loss will be identified through the integrated planning process. In addition, with improved enrolment data being analysed quarterly, Administration will be able to identify these programs more easily. K. McNaughton highlighted that *C.3.3 - Policy on Suspension of Programs* will also guide the decision making to suspend a program. The goal is for EdCo and the Administration to share information, as appropriate, to maximize the outcomes of the program review and renewal process.

## **BOARD OF GOVERNORS CORRESPONDENCE**

The Request For Appointment (RFA) package from AVED was received. Terms for appointed Board members P. Ryan and S. Ahuja expire on July 31, 2016. Performance reviews will be conducted as part of the RFA process and the Competency Matrix will be updated to identify any gaps in skills and competencies.

AVED 2016/17 Draft Mandate Letter was received. It will be reviewed by the Board and feedback provided to AVED.

P. Ryan had introduction meetings with VCCFA and CUPE Local 4627 executives. A meeting with SUVCC Executive Director is outstanding.

## **CONSTITUENCY GROUP UPDATES**

### ***STUDENT UNION OF VANCOUVER COMMUNITY COLLEGE (SUVCC)***

Zac Crispin, the new Executive Director of the SUVCC introduced himself and highlighted that the union hopes VCC will continue to provide high quality programs for students without increasing fees.

### ***CUPE LOCAL 4627***

CUPE Local 4627 President, C. Joyce, referred to 2 CUPE handouts provided to the Board. The first was a report on their recommendations on the budget process that had previously been submitted and the second, a summary of points of contention with the Administration.

Bargaining has recommenced with the additional presence of Post-Secondary Education Association (PSEA) Executive Director, Brian Chutter. The Collective Agreement expired in September 2014 and C. Joyce commented that his presence is having a positive effect and CUPE is optimistic that the Collective Agreement bargaining will be resolved soon.

CUPE welcomed new Board Members and noted that CUPE Executive would be happy to meet with them at their request.

P. Ryan highlighted that if material for the board is emailed to D. Lucas in advance of the meeting, it gives the Board an opportunity to review and respond at the meeting.

### ***VANCOUVER COMMUNITY COLLEGE FACULTY ASSOCIATION (VCCFA) or (FA)***

VCCFA President, K. Shortt, spoke to the proposed increase in tuition and fees. VCCFA hope that the Board and college Administration advocate for government funding for post-secondary education. Additional fees will add to the debt that VCC students have already incurred. The Tuition and Fees Committee were shocked at the additional costs to students.

K. Shortt referred to the report included in the meeting materials and highlighted that members of Operations Council have been advised that voting at meetings will be eliminated, however, in the FA Collective Agreement (11.3.1), faculty are allowed one vote at Ops Council. It was also communicated that voting will no longer take place at the Tuition and Fees Advisory Committee meetings. This is not covered under the Collective Agreement, but the FA strongly urges the college to work collaboratively with the constituencies. VCCFA members have a lot of knowledge and experience that could be useful in these discussions.

The VCCFA have met with two Assistant Deputy Ministers, Sandra Carroll and Fazil Milhar. They were very supportive of the Adult Upgrading Grant which allows many of our students on low income the opportunity to study. He is also working with the Office of the President to arrange a classroom visit in the upcoming weeks.

In response to the program review and renewal process that was presented by T. Rowlatt at the meeting, K. Shortt commented that the reason the program reviews have been shelved in the past is due a lack of funding.

P.Ryan assured K.Shortt that the consultation on tuition and fees will continue and more information provided at a future board meeting.

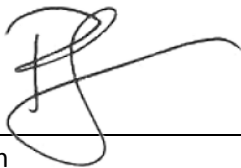
P. Ryan thanked the constituency group representatives for their comments.

### **NEXT MEETING**

It was confirmed the next Board of Governors Public Board meeting will be held on February 24, 2016.

### **TERMINATION**

There being no further business, the meeting was terminated at 6:55 p.m.

A handwritten signature in black ink, appearing to be 'Pam Ryan', written over a horizontal line.

Pam Ryan  
Board Chair