

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF GOVERNORS
OF VANCOUVER COMMUNITY COLLEGE
HELD ON MAY 11, 2016 AT THE DOWNTOWN CAMPUS**

Board Members: Pam Ryan (Chair), Chloe Choi, Brenda Aynsley, Mike Tourigny, Erin Klis,
Dee Dhaliwal, Sumit Ahuja, Stephen Kukuca
Ex-Officio: Peter Nunoda, Todd Rowlatt
Board Secretary: Deborah Lucas
Staff Resources: Marlene Kowalski, Kathryn McNaughton, Gordon McIvor, Claire Sauve,
Andrea Korens
Regrets: Brenda Aynsley, Kay Vandervalk, Shaima Jaff, Garth Manning

1.0 CALL MEETING TO ORDER

The meeting was called to order at 4:32pm by P.Ryan. D. Lucas acted as Secretary of the meeting. P. Ryan declared the meeting to be properly called and constituted.

2.0 APPROVAL OF AGENDA

P. Ryan asked if there were any proposed amendments to the agenda for the meeting, a copy of which was provided with the meeting materials. As no amendments were suggested, the agenda, as set out in the meeting materials, was adopted.

3.0 CHAIR'S REMARKS

As attendance is primarily by conference call, P. Ryan clarified the process for questions and answers and voting on issues.

4.0 PRESIDENT'S REMARKS

There is tentative settlement for the renewal of the CUPE 4627 Collective Agreement (Term: Oct 1, 2014 to Sep 30, 2019). It was ratified by members at their General Meeting on May 10, 2016. It requires ratification by the HR Committee on behalf of the Board and Post-Secondary Education Association (PSEA). P. Nunoda commended both bargaining teams for reaching an agreement.

VCC has signed a Partnership Agreement with Samsung Electronics to establish the first Samsung Tech Institute in Western Canada for the training of appliance repair technicians. The announcement will be forwarded to the Board.

5.1 NEW PROGRAM – RENAL DIALYSIS TECHNICIAN CITATION

T. Rowlatt referred to the Decision Note in the meeting materials. EdCo has no concerns regarding program quality and approved the program curriculum at their April 2016 meeting.

C. Choi commented that the Finance & Audit Committee discussed the program at length. This is the only program of its kind in Canada, so there is no direct competition. Clarification on the implementation plan costs was sought by D. Dhaliwal and responded to satisfactorily.

UPON MOTION duly made, seconded and carried, the following resolution was approved and adopted:

THAT, on the advice of Education Council, the Board of Governors approve the credential and program for the Renal Dialysis Technician Citation.

5.2 TUITION FEES – RENAL DIALYSIS TECHNICIAN CITATION

Finance & Audit Committee (FAC) Chair, M. Tourigny, stated that this program operates in partnership with 3 major Health Authorities – Vancouver Coast Health, Providence Health and Fraser Health. FAC was satisfied with how the program costing was presented and it was decided that a fee of \$5,500 would be recommended for approval by the Board. This fee would cover all direct and indirect costs of running the program and allows for the cost of delivering the program in other locations, which is being considered.

The Board requested clarification on how enrolment has been projected and whether prospective students have been surveyed on the proposed tuition fees. C. Sauve confirmed that the demand is based on the hiring needs, which is determined in collaboration with the 3 health authorities. A stakeholder survey was conducted and alumni were approached, but not prospective students. There are approximately 80 students on the interest list. As it is only a 2 month program, students are not eligible for a loan, however, with a starting wage of \$23 an hour it was felt that tuition could be recouped quickly. In addition, Management were encouraged by the success of the Medical Device Reprocessing Technician program, which was substantially revised in 2015. It's a longer program and was implemented with an increase in tuition.

UPON MOTION duly made, seconded and carried, the following resolution was approved and adopted:

THAT, on the recommendation of the Finance and Audit Committee, the Board of Governors approve the tuition fee of \$5,500 per student, effective August 1, 2016, for the new Renal Dialysis Technician Citation program.

6.1 NEW PROGRAM – FASHION DESIGN & PRODUCTION DIPLOMA & CERTIFICATE

T. Rowlatt referred to the Decision Note in the meeting materials. The Fashion Design & Production Diploma is a re-development of an existing program VCC has offered for the past 30 years. The re-development has updated the program structure, learning outcomes, and delivery methods to better equip graduates for a rapidly changing industry, and provide a part-time option (unavailable elsewhere in BC). It is planned as a 2 year full-time program, or 3 years part-time with an option for a Certificate exit.

EdCo were very impressed with the creative program design, particularly with the “fashion cycle” courses. The curriculum was approved at their April 2016 meeting. Students would only be admitted into the Diploma program, therefore, only one tuition fee being proposed, but two credentials requiring approval.

UPON MOTION duly made, seconded and carried, the following resolution was approved and adopted:

THAT, on the advice of Education Council, the Board of Governors approve the credentials and programs for the new Fashion Design and Production Diploma and the Fashion Design and Production Certificate.

6.2 TUITION FEES – FASHION DESIGN & PRODUCTION DIPLOMA

C. Sauve responded to questions on the costs, as presented in the Implementation Plan. The Ongoing Operating Expenses (\$1,251,600 over three years) are slightly higher than the Tuition Revenue (\$1,225,230 over three years). The ongoing Operating Expenses takes into account the departmental and CS expenses for the whole Fashion Diploma program – including teaching out the old program. However, the Tuition Revenue included is only for the new program – not the teach-out.

In response to a question about market receptiveness, C. Sauve commented that from the results of stakeholder surveys it was identified that tuition of \$20,990 is considered reasonable tuition. It prices VCC quite competitively in this sector. KPU is in the process of revising their program and will likely increase their tuition.

The sole source of funding for this program is the tuition fees. FAC are confident that the tuition is acceptable for the market and taking into consideration the 2% cap on annual fee increases, it was comparable to other programs.

UPON MOTION duly made, seconded and carried, the following resolution was approved and adopted:

THAT, on the recommendation of the Finance and Audit Committee, the Board of Governors approve the implementation of the following tuition fees for the new Fashion Design and Production Diploma, effective August 1, 2016:

- Domestic tuition fee: \$20,990 per student
- International tuition fee: \$30,070 per student

NEXT MEETING

The next Board of Governors Public Board meeting will be held on June 29, 2016.

TERMINATION

There being no further business, the meeting was terminated at 5:07 p.m.



Pam Ryan
Chair
VCC Board of Governors