



VANCOUVER COMMUNITY COLLEGE BOARD OF GOVERNORS
PUBLIC MEETING MINUTES

13 February, 2019

5:30 p.m. VCC Downtown Campus, Room 420

ATTENDANCE

Board Members

Joey Hartman (Chair/Chair, Human Resources)
Libby Davies (Vice Chair)
Mike Tourigny (Chair, Finance & Audit)
Garth Manning (Chair, Governance)
Chloe Lau
Erin Klis
Rene-John Nicolas
Mahin Rashid
Nadia Belokopitov
Shobha Rajagopalan
Armor Valor Corrales

Board Secretary

Deborah Lucas

Ex-Officio

Dr. Peter Nunoda President & CEO
Elle Ting Chair, Education Council

Staff Resources

Dr. Kathryn McNaughton VP, Academic, Students & Research
Karen Wilson ED, Marketing & Communications
Clodine Sartori Acting, VP, People & Culture
Jamie Choi Interim, VP, Finance & CFO
Nancy Nesbitt Director, VCC Foundation
Elmer Wansink Chief Information Officer

Guests

VCC Faculty Association (VCCFA) Taryn Thomson
CUPE Local 4627 Deanne Bates
Student Union of VCC (SUVCC) Valerie Skalicky

1. CALL TO ORDER & OPENING REMARKS

- The Chair called the meeting to order at 5:41 p.m.

CHAIR’S REMARKS:

- On Nov 20, 2018, Board members A. Corrales, S. Rajagopalan and M. Rashid attended the Fall Awards. The Awards are organized by the VCC Foundation to celebrate the outstanding achievements of students in their studies and in the community. They appreciated the opportunity to engage with students and award recipients enjoyed connecting with award donors
- On Jan 18, 2019, the Board met with Campus Master Plan consultants DIALOG. There will continue to be opportunities to get input from the VCC community throughout the process. The Board are also receiving updates through presentations on the development of the Strategic Innovation Plan, which has been presented to the VCC through a series of roadshows by the President.

PRESIDENT’S REMARKS

- The News and Events report highlights two events that P. Nunoda acknowledged:
 - The Jan 30, 2019 Bell “Let’s Talk” mental health campaign hosted by the SUVCC and Counselling. There was amazing response from VCC students and employees who posted messages of strength, resilience and hope to the VCC community, throughout the downtown campus atrium.

- In Jan 2019, supported by funds awarded from the VCC Day Dragon's Den challenge, the VCC Music department held its first-ever Music Alumni Week. The event, catered by VCC culinary students, was huge success. A set of concerts and activities were undertaken that show the range of musical worlds that can be encountered at VCC.

2. APPROVAL OF AGENDA AND CONSENT AGENDA

MOTION: THAT the VCC Board of Governors approve the agenda and approve/acknowledge receipt of the following items on the consent agenda:

- 2.1 Minutes – November 28, 2018 Public Meeting
- 2.2 VCC News & Events

Moved, Seconded & CARRIED (Unanimously)

3. NEW BOARD MEMBER INTRODUCTION & OATH OF OFFICE

For the purpose of the minutes, the following items were addressed in the Chair's opening remarks. They include additional changes to the board:

- B. Aynsley's term ended on Dec 31, 2019. Brenda has been a valuable member of the Board and HR Committee since 2015.
- T. Rowlett ended his final term as Education Council (EdCo) Chair on Dec 31, 2019. Todd has been an exemplary board member since Jan 2015 and has provided strong leadership to Education Council.
- VCC will be holding a by-election for SUVCC and VCCFA to elect representatives to EdCo and the Board. The nomination period is Feb 11-22, 2019 and voting opens at 4 p.m. on Fri, Mar 1, 2019 and will run until 4 p.m. on Wed, Mar 6, 2019.
- The Ministry have announced the reappointment of board members R. Nicolas, M. Tourigny and C. Lau. Their new terms end July 31, 2020.
- J. Hartman welcomed newly elected Education Council Chair, Elle Ting, to the Board, for a term ending Dec 31, 2019. The Oath of Office was sworn.

4. CONSTITUENCY GROUP UPDATES

4.1 CUPE Local 4627

- D. Bates, Chief Shop Steward, presented the report.
- Ten \$1000 bursaries were presented to CUPE members and their dependents. They helped fund the education for future artists, doctors, counselors, a librarian and a welder.
- CUPE supports the Feb 27, 2019 Pink Shirt Day anti-bullying campaign. The Board were presented campaign buttons and board student rep., A. Corrales, received a campaign t-shirt signed by Travis Price, who was one of the individuals that initiated the Pink Shirt Day anti-bullying campaign.

4.2 Vancouver Community College Faculty Association (VCCFA)

- T. Thomson, new VCCFA President, introduced herself and presented the report.
- Preparation of the Bargaining package is in progress and scheduled for ratification by members at the end of Feb 2019.
- VCCFA is part of the Federation of Post-secondary Educators (FPSE) proposal for a Social Sciences and Humanities Research Council (SSHRC) grant. If approved, the grant will fund research initiatives that will inform a union-based approach to decolonization, reconciliation and Indigenization. VCCFA is looking at studying graduation transition for indigenous students and

will research this through local Outreach programs. The Board is looking forward to receiving updates on this proposal.

- J. Hartman acknowledged the work of K. Shortt who led the VCCFA as president up to Dec 31, 2018.

4.3 Student Union of Vancouver Community College (SUVCC)

- V. Skalicky, SUVCC Executive Director, presented the report.
- The Annual General Meeting (AGM) was held on Jan 31, 2019. It was well attended.
- A delegation of 7 SUVCC members recently attended a meeting organized by the BC Federation of Students. Participants include student unions from 13 post-secondary institutions. Skills boot camp sessions were held, including a panel on working with Senior Administrators that President P. Nunoda participated in.
- Recent events include: Stress busters, held through exam period. Bell “Let’s Talk”, Lunar New Year celebration and during the winter break an event where food and clothing was donated to various organisations in the downtown Eastside. Future events: Feb 27 Pink Shirt Day.
- Current campaigns include: Open Text Books, Don’t Tax my Loans, Funding No Fees, Reconciliation Through Education and Let’s Get Consensual.
- Responding to board members questions, V. Skalicky commented that the SUVCC are working with VCC’s Indigenous Education & Engagement department on the province-wide campaign “Reconciliation Through Education”. They are at the beginning stage of creating awareness and conversation and informing the government that this matter is important to students.
- SUVCC would like to create opportunities to involve other members of the VCC community to engage with students, including the Board, EdCo and Management. New faces at events can create new interest. The Board recognize it is challenging to find that point of engagement and sustain it. Connecting with members of the local community was recommended.

5. BOARD COMMITTEE REPORTS

5.1 Governance Committee (Gov Com)

- The Governance Committee will meet on Mar 6, 2019.
- In response to Bill 36, that repeals Section 59(8) of the College & Institute Act, the Governance Committee will be reviewing VCC’s policies and by laws and recommending amendments where required. This section restricted the election of union executive to Boards. The change is intended to broaden options for board representation and support diverse and inclusive governance.

5.2 Human Resources Committee (HRC)

- The HRC have completed the President’s evaluation for period ending Dec 31, 2018. J. Hartman and L. Davies will conduct a more in-depth evaluation, commencing Apr 2019, that will include interviews of several internal and external stakeholders

5.3 Finance & Audit Committee (FAC)

- The Finance and Audit Committee met on Jan 30, 2019.
- FAC reviewed the Financial Performance (Management, Discussion & Analysis) Report for the period end Dec 31, 2018. Full report under 6.1.
- The first draft of the 2019/20 budget was presented for review. The final draft will be presented for board approval on Apr 10, 2019.
- The next FAC meeting is scheduled for Mar 26, 2018.

6. FINANCIAL REPORTING

6.1 Financial Performance - Management, Discussion & Analysis (MD&A) – Period End Dec 30, 2018

- Revenue for the period was \$83.3M compared to budget of \$80.8M (\$2.5M above plan.)
- Domestic revenue is down for the period by \$784K compared to budget and has been offset by higher international revenue of \$1.0M. For risk management purposes, this is a trend that is being carefully monitored by Management and FAC.
- The 2018/19 forecast show that VCC is projecting a net surplus of \$266K. Revenue is forecasted to be \$1.5M above budget. One of the main reasons being an increase in contract training revenue.
- Expenses are forecasted to be \$1.3M higher than budget. This is partly due to additional hires needed to deliver new programs and an increase in agency fees due to higher international student enrolment.
- Under procurement activity, a number of contracts have been awarded for a variety of renovation projects. The Royal Bank of Canada were the successful proponent in the contract for VCC banking services and took this over from TD Bank on Jan 19. EMC (Dell) have been awarded the contract for a new data storage solution.
- Under risk management, the Banner 9 project has been moved to a low risk, as it's at the final stage of Phase 1. An update on this project will be presented by Chief Information Officer, Elmer Wansink at the board meeting.

7. EDUCATION COUNCIL REPORT

- The Education Council Report was provided in the meeting materials. New EdCo Chair, E. Ting highlighted the results of the Dec 2018 EdCo elections and thanked outgoing members.

Education Council Election Results – Dec 11, 2018		
Education Council Executive	E. Ting	Chair
	Denise Beerwald	Vice Chair
	Paul Yeung	
	Natasha Mandryk	
Appeals Oversight Committee	Andrew Candela	Chair
Program Review and Renewal Committee	Todd Rowlatt	Chair
Curriculum Committee	Todd Rowlatt	Chair
Education Policy Committee	John	Chair
	Demeulemeester	

8. PROGRAMS, TUITIONS & FEES

8.1 Suspension – Interior Design Certificate

- The provincial regulatory body for interior design practitioners, the Interior Designers Institute of British Columbia (IDIBC), has made a decision to limit the professional designation of Registered Interior Designer (RID) to graduates of four-year degree programs; this modification of IDIBC professional standards corresponds with the discontinuation of the internationally recognized Council for Interior Design Accreditation (CIDA) for programs culminating in anything less than a bachelor's degree.
- VCC's facility cannot currently support the experiential learning that would be ideal for a longer program. As per policy C.3.3, during the two years following the date of suspension, the decision can be revisited. A needs assessment will be conducted to assist EdCo with the decision to permanently discontinue the program.

MOTION: THAT, on the advice of Education Council, the Board of Governors suspend the Interior Design Certificate program.

Moved, Seconded & CARRIED

Abstained: E. Klis

9. POLICIES

9.1 C.1.6 Registration

- Policy C.1.6 Registration governs the institutional practices for program.
- Minor changes are being presented that remove redundant language and resolve unclear definitions.
- The Board requested that redlined versions of amended policies be provided in the future to make the review and approval process more efficient.

MOTION: THAT, on the advice of Education Council, the Board of Governors approve the indicated changes to C.1.6 Registration Policy and Procedures.

Moved, Seconded & CARRIED (Unanimously)

10. PRESENTATION

VCC Foundation and Alumni Relations

- As part of a series of portfolio presentations by Deans and Directors, Nancy Nesbitt presented the work of the Foundation and Alumni Relations to the Board.
- The presentation was well received and in response to questions, N. Nesbitt provided further information on alumni relations and the Outstanding Alumni Awards which celebrate significant contributions by alumni to their industries and communities. There isn't a separate category for indigenous alumni. The department are open to receiving suggestions on award categories. There is a new category this year titled "Changemaker".
- Alumni receive regular communications about events and recently, through a series of dinners titled "Chef's Table", a selection of VCC's successful culinary alumni have each told their journey through food.
- Through the generosity of donations the Foundation establish scholarships, awards and bursaries. The Foundation has seen an increase in online donations and a catalogue of gifts is available for those who wish to make a donation to purchase an item(s) needed to support student learning.
- The last capital campaign contributed to the development of Broadway Campus, Building B.
- The Board are encouraged to share VCC Foundation events and alumni success stories on social network.

ACTION: D. Lucas to send the link to the VCC Foundation and Alumni on VCC.ca.

11. OTHER BUSINESS

11.1 Banner 9 Project Update

- The Banner 9 project has reached the final stage of Phase 1. The system is running concurrently with Banner 8 during the transition. Phase 2 will begin in Q1 2019/20 and will introduce new functionality.
- Next steps are more training and network upgrades to ensure stability.

11.2 Action Tracker – Items brought forward from Nov 28, 2018

ACTION	WHO	COMMENT
1. Create a framework for international student experience evaluations and advise the Board.	Management	No update from Nov 28, 2018 meeting.

11.3 Board of Governors Correspondence

- The Ministry Request for Appointment (RFA) package has been received. Members with terms ending on July 31, L. Davies, M. Rashid and S. Rajagopalan, expressed interest in being reappointed for a second term. For succession planning purposes, the Board will be seeking an additional member who has a financial designation, as FAC member C. Lau has reached her final term.

12. NEXT MEETING & ADJOURNMENT

- The next Board of Governors Public Board meeting will be held on Apr 10, 2019.
- There being no further business, the meeting adjourned at 7:00 p.m.

APPROVED AT THE APRIL 10, 2019 PUBLIC BOARD MEETING



Joey Hartman
Chair, VCC Board of Governors