



VANCOUVER COMMUNITY COLLEGE BOARD OF GOVERNORS

PUBLIC MEETING MINUTES

February 10, 2021

5:30 p.m. Zoom Video Conference

ATTENDANCE

Board Members

Joey Hartman (Chair, Board/HRC)
Libby Davies (Vice Chair)
Mike Tourigny (Chair, FAC)
Mahin Rashid (Chair, Governance)
Karen Brooke
Ladan Sahraei
Nadia Belokopitov
Paul Yeung
Rene-John Nicolas
Sahil Arora
Seung Oh
Shobha Rajagopalan
Sue Hammell

Staff Resources

Deborah Lucas Executive Assistant, Board of Governors
David Wells VP, Academic & Applied Research
Ian Humphreys VP, Admin & International Development
Jane Shin VP, Students & Community Development (Interim)
Elmer Wansink AVP, IT & CIO
Clayton Munro AVP, Student & Enrolment Services (Interim)
Jamie Choi ED, Finance & CFO
Karen Wilson ED, Marketing & Communications
Darlene Hodgson Director, Human Resources (Interim)
Surinder Aulakh Director, Safety, Security and Risk
Dennis Innes Dean, Hospitality, Food & Business
Emily Allan Interpreter
Lisz Keallen Interpreter

Ex-Officio

Ajay Patel President & CEO
Elle Ting Chair, Education Council

Guests

Taryn Thomson President, VCCFA
Chris Joyce President, CUPE Local 4627
Sydney Sullivan Executive Director, SUVCC

VCC recognizes and acknowledges the Musqueam, Squamish and Tsleil-Waututh people, on whose traditional and unceded territories we live, learn and work.

1. CALL TO ORDER, LAND ACKNOWLEDGEMENT & OPENING REMARKS

- J. Hartman called the meeting to order at 5.31 p.m. The land acknowledgement at this and future meetings will rotate among board members, who also share what reconciliation means to them. N. Belokopitov presented the land acknowledgement. J. Hartman then acknowledged:
 - VCC’s Elder Lilly, who sadly passed away. People shared their stories of how she impacted them and the lives of VCC’s Indigenous students and community.
 - Fundraising work of the VCC Foundation and its generous donors for making a difference in student’s live; Giving Tuesday \$23K (helps students impacted by COVID19), Coast Capital Savings \$18.5K to support VCC and Vancouver School Board’s Gateway to Post-secondary program (helps students with cognitive disabilities and diverse learning needs).
- A. Patel highlighted:
 - VCC becoming the International Secretariat of University Mobility in Asia and the Pacific (UMAP), overseeing student and faculty mobility to and from those regions.
 - The new AVP, Academic and Innovation, Tannis Morgan, who will join VCC on Feb 22, 2021.
 - VCC Facilities team and everyone who contributed to VCC exceeding \$3M in total energy cost avoidance in its existing buildings since 2010; aligning with the government’s CleanBC plan.

2. APPROVAL OF AGENDA AND CONSENT AGENDA

MOTION: THAT the VCC Board of Governors approve the Feb 10, 2021 agenda and approve/acknowledge receipt of the following items on the consent agenda:

2.1 Minutes: Nov 25, 2020 Public Meeting

2.2 Board Correspondence

2.3 News & Events

2.4 VCCFA Report

Moved, Seconded & CARRIED (Unanimously)

3. ACTION TRACKER

1. T. Thomson - Provide COVID19 faculty survey questions to Board Chair. COMPLETE – Nov 30, 2020
2. Governance Committee – Review A.3.10 Sexual Violence & Misconduct for additional recommendations to the Board. COMPLETE – Item 8.3 on agenda.

4. COVID-19 UPDATE

- S. Aulakh presented an update to the Board. VCC is addressing COVID-19 issues as they arise and continues to look at opportunities to bring more students and staff back on campus. Three scenarios are considered. 1) A Sept 2021 start, 2) A Jan 2022 start 3) Pull-back. In all scenarios, maintaining a safe and secure learning environment and workplace is the priority. He thanked faculty and staff for their hard work in getting students through their academic opportunities and out into workplace.
- A. Patel acknowledged that there are still challenges ahead. He thanked S. Aulakh for his stewardship over the past 12 months.
- J. Hartman thanked the EOC, staff, faculty and students for their continued resilience.

5. CONSTITUENCY GROUP UPDATES

5.1 CUPE Local 4627

- CUPE Local 4627 President, C. Joyce addressed the Board.
- CUPE endorses the SUVCC campaign to eliminate/reduce interest on student loans.
- CUPE Executive and members are concerned about the situation at Annacis Island Campus and hope that Management and the Board will find a solution. Ajay Patel commented that the Board have been informed of the conversations had with constituency groups earlier that day.

5.2 Vancouver Community College Faculty Association (VCCFA)

- VCCFA President T. Thomson highlighted items from the VCCFA report in the meeting package.
- J. Hartman and L. Davies expressed their support of Mental Health and Wellness Steering Committee and Elaine Pederson was acknowledged for her work towards this.
- L. Davies commented on the positive impact of VCCFA community contributions.
- A. Patel responded to the report on Registration and the challenges students are experiencing with the registration process. This was identified as one element of the risk presentation made to the Board on Sept 30, 2020. Management will be looking at various mechanisms for better approaches, as well as ensuring appropriate policies and processes are followed.

5.3 Student Union of Vancouver Community College (SUVCC)

- Executive Director, S. Sullivan presented the report, highlighting the “*Knock out Interest Campaign*”, which is asking the federal government to eliminate interest on student loans.
- The SUVCC are pleased with the direction moving forward with international tuition authority being under the purview of the Board. In response to amending the policy, J. Hartman confirmed this would be an action item for Management.

6. EDUCATION COUNCIL (EdCo)

6.1 Education Council Chair's Report

- EdCo Chair, E. Ting, summarised the concept papers in the report; Applied Leadership and Management Certificate, Asian Culinary Arts Level 2 Short Certificate, Mechanical Engineering Technician Certificate, Optician Diploma.
- EdCo's Executive members and Standing Committee chairs were recognized for their work.

6.2 New Program: Automotive Collision and Refinishing Foundation Certificate AND Automotive Collision & Refinishing Foundation Certificate (E-pprentice)

- In accordance with the Red Seal trades' Pan-Canadian Harmonization initiative, VCC has had to update all related apprentice courses and foundation programs as directed by the Industry Training Authority (ITA) of British Columbia. Curriculum developer Robin Popow was commended for his exceptional work redesigning these two programs.
- Education Council approved the programs on Nov 10, 2020.

MOTION: THAT, on the advice of Education Council, the Board of Governors approve the implementation of the Automotive Collision and Refinishing Foundation Certificate and Automotive Collision and Refinishing Foundation Certificate (E-pprentice) programs.
Moved, Seconded & CARRIED (Unanimously)

7. FINANCE AND AUDIT COMMITTEE (FAC) REPORT

7.1 Chair's Report

- Finance and Audit Committee met on Jan 27 and items 7.2 & 7.3 were considered.
- The first draft of the 2021/22 Operating Budget was reviewed. Final draft will be presented to FAC at the next meeting on March 17, 2021.

7.2 Financial Performance (Period End Dec 31, 2020)

- Domestic and International tuition revenue is down.
- The year end forecast indicates a deficit of \$7.4M. It includes \$2.5M paid out to faculty and CUPE staff following ratification of the Collective Agreements. VCC expects to receive the Ministry funding confirmation to reimburse this shortly, which will offset these costs and reduce the deficit.

7.3 Domestic Tuition: Accounting Diploma & Marketing Technology Diploma

- The programs will be launched in Sept 2021. International tuition was set by Administration in Nov 2020. A minimum level of international revenue is required to cover delivery costs. If program capacity cannot be reached, and as long as there is sufficient international enrolment, any remaining seats can be offered to domestic students.
- FAC's recommendation is to establish domestic tuition, effective Sept 1, 2021.

MOTION: THAT, on the recommendation of the Finance and Audit Committee, the Board of Governors approve tuition of \$12,600 (\$210 per credit) for the following new programs, effective September 1, 2021:
- Marketing Technology Diploma
- Accounting Diploma
Moved, Seconded & CARRIED (Unanimously)

8. GOVERNANCE COMMITTEE REPORT

8.1 Chair's Report

- The Governance Committee met on Dec 2, 2020 with new committee members joining: M. Rashid, K. Brooke and P. Yeung. By acclamation M. Rashid was elected Governance Committee Chair.
- The Committee's work on developing a new Board meeting structure and updating Board Governance bylaw G.2.0 continues.
- Other matters which the Committee reviewed & approved for recommendation to the Board, are agenda items 8.2, 8.3, 8.4.
- The next meeting is Feb 24, 2021.

8.2 Revised C.3.10 Educational Affiliations

- C.3.10 has undergone a scheduled review by Administrative Policy Committee (APC) and Education Policy Committee (EPC). There was no community feedback. This policy is for joint EdCo and Board approval. The revisions were approved by Education Council on November 10, 2020 and subsequently approved for recommendation to the Board by Governance Committee on December 2, 2020.

MOTION: THAT, on the recommendation of the Governance Committee, the Board of Governors approve revisions to C.3.10 Educational Affiliations policy and procedures (formerly Affiliation Agreements (Education)) Policy and Procedures.

Moved, Seconded & CARRIED (Unanimously)

8.3 Revised A.3.10 Sexual Violence & Misconduct Procedures

- The Board approved revisions to A.3.10 on Nov 25, 2020, but referred it to the Governance Committee for further review, with attention to broadening the definition of College Member and also, the deletion of Article 31 in the draft, which related to procedural fairness.
- In response, the Committee agreed to reintroduce Article 31 into the procedures for clarification. The definition of College Member was not amended.

MOTION: THAT, on the recommendation of the Governance Committee, the Board of Governors approve the following revision to A.3.10 Sexual Violence and Misconduct Procedures:

Reintroduce Article 31: *In the course of the investigation, the Person Accused/Respondent will be provided all relevant information, data, and evidence regarding the complaint and will be given an opportunity to respond in full.*

Moved, Seconded & CARRIED (Unanimously)

8.4 Change of Authority for International Tuition and Fees

- The current practice by the majority of institutions across BC is for Boards to approve international tuition and fees, whereas VCC's policy delegates this authority to Administration through the President.
- The Board referred this matter to Governance Committee on Nov 25, 2020 for a recommendation. The outcome of discussion and deliberation by the Committee, was the recommendation for the Board to approve international tuition and fees.

MOTION: THAT, on the recommendation of the Governance Committee, the Board of Governors approve taking over the authority for international tuition and fees.

Moved, Seconded & CARRIED (Unanimously)

9. HUMAN RESOURCES COMMITTEE (HRC) REPORT

9.1 Chair's Report

- Human Resources Committee (HRC) met on Jan 20, 2021, and finalized the president's annual performance evaluation. In the upcoming weeks, they will work with the President on finalizing objectives for 2021.
- HRC are recommending that A.1.7 President's Performance Assessment Policy be rescinded. It is currently posted on *myVCC* for community feedback. The process for the president's evaluation and compensation is currently outlined in the HRC's Terms of Reference (as directed by Board Governance Bylaw G.2.0), thus eliminating the need for a policy. HRC are in the process of updating the TOR and updating the evaluation process. The revised TOR will be presented to the Board for approval in March.

10. NEXT MEETING & ADJOURNMENT

- The next regular Public Board of Governors meeting is on Mar 31, 2021. With no further business, the meeting adjourned at 7:45 p.m.

APPROVED AT THE MAR 31, 2021 PUBLIC BOARD MEETING



Joey Hartman
Board Chair
VCC Board of Governors