



VANCOUVER COMMUNITY COLLEGE BOARD OF GOVERNORS

PUBLIC MEETING MINUTES

September 29, 2021

5:30 p.m. Room 5025, Broadway Campus

ATTENDANCE

Board Members		Staff Resources	
Joey Hartman (Chair, Board/HRC)		Deborah Lucas	Executive Assistant, Board of Governors
Libby Davies (Vice Chair)		David Wells	VP, Academic & Applied Research
Seung Oh (Chair, FAC)		Ian Humphreys	VP, Admin & International Development
Mahin Rashid (Chair, GC)		Jane Shin	VP, Students & Community Development
Jeffrey Yu		Kate Dickerson	VP, People Services
Karen Brooke		Elmer Wansink	AVP, IT & CIO
Ladan Sahraei		Clayton Munro	AVP, Student & Enrolment Services (Interim)
Nadia Belokopitov		Tannis Morgan	AVP, Academic Innovation
Paul Yeung (REGRETS)		Jamie Choi	ED, Finance & CFO
Rene-John Nicolas		Karen Wilson	ED, Marketing & Communications
Sahil Arora (REGRETS)		Surinder Aulakh	Director, Safety, Security and Risk
Shobha Rajagopalan		Carmen Curman	Interpreter
Sue Hammell		Julia Menzies	Interpreter
Ex-Officio		Guests	
Ajay Patel	President & CEO	Taryn Thomson	President, VCCFA
Elle Ting	Chair, Education Council	Sydney Sullivan	SUVCC

VCC recognizes and acknowledges the Musqueam, Squamish and Tsleil-Waututh people, on whose traditional and unceded territories we live, learn and work.

1. CALL TO ORDER, LAND ACKNOWLEDGEMENT & OPENING REMARKS

- J. Hartman called the meeting to order at 5.36 p.m. The land acknowledgement was presented by Education Council Chair, E. Ting. J. Hartman presented opening remarks:
 - The Federal Government has declared Sept 30 as National Day for Truth and Reconciliation. This date acknowledges the harm that was done to Indigenous Peoples by Canada’s residential schools and the ongoing impacts and intergenerational trauma that are felt by Indigenous communities to this day. VCC will be closed on Sept 30 to allow staff, faculty, and students the time to observe this important day of reflection and commemoration.
 - It is the final meeting for student board members S. Arora and L. Sahraei. Their term ends on Oct 31. Ladan is hoping to run for a second term and Sahil had ended his studies at VCC. The Board thanked them for their contribution over the past year.
- A. Patel presented opening remarks.
 - VCC will be closed for the National Day for Truth and Reconciliation, however, the VCC community is preparing numerous activities throughout the week to recognize and honour Indigenous culture and history and commit to continued healing and justice.
 - Congratulations to Jane Shin on her permanent appointment to the position of VP, Students & Community Development and highlighted her contribution to the successful progression of the Strategic Innovation Plan and the Campus Master Plan, with outreach activities.

- VCC is proud to partner with community organization Ray-Cam Cooperative Centre. Starting Sept, tuition-free basic reading, writing, and math upgrading classes will be offered to residents of Vancouver’s Downtown Eastside.
- I. Humphrey’s presented an update on the Campus Master Plan (CMP). Requests For Proposals for prime architect and project consultant are underway. Meetings with external stakeholders continue, including City of Vancouver officials. It’s an opportunity to understand the collective vision on the area that includes the Broadway Campus.

2. APPROVAL OF AGENDA AND CONSENT AGENDA.

MOTION: THAT the VCC Board of Governors approve the Jun 30, 2021, agenda with:

- Removal of Item 10. Student Stories

and approve/ acknowledge receipt of the following items on the consent agenda:

- 2.1** Minutes: Jun 29, 2021, Public Board Meeting
- 2.2** Minutes: Aug 11, 2021, Special Public Board Meeting
- 2.3** Board Correspondence
- 2.4** News & Events
- 2.5** VCCFA Report

Moved, Seconded & CARRIED (Unanimously)

3. ACTION TRACKER

- No brought forward actions from Jun 30, 2021, Public Board of Governors Meeting.

4. RETURN TO CAMPUS UPDATE

- S. Aulakh addressed the Board. The College reopened, with regular hours, as of Sept 7. To date, the transition to campus activities is going smoothly. Regional updates are being provided by Vancouver Coastal Health (VCH) and the current situation is monitored, addressing concerns if they arise, with a sensitive and compassionate approach. The vaccination site has left the Broadway carpark, however, VCC continues to support its community and has run three (3) pop-up vaccination clinics at each of its campuses. VCH is seeing approx. 97% vaccinated in our sector.
- Work continues with on campus stakeholder groups to provide a safe and secure learning environment. Flu clinics will be coordinated for the fall.

5. CONSTITUENCY GROUP UPDATES

5.1 CUPE Local 4627

- No report.

5.2 Vancouver Community College Faculty Association (VCCFA): Presented by President, T. Thomson

- The VCCFA Report was received by the Board in the Consent Agenda.
- An update that the VCCFA anti-racism working group is looking at restorative justice practices and the Board will receive further reports on this in the coming months.
- Concern remains over student enrolment/retention due to continued tech issues relating to program registration, and student access to programs and email.

5.3 Student Union of Vancouver Community College (SUVCC): Presented by S. Sullivan

- SUVCC elections are in process. It runs concurrently with the election of members to Education Council and the Board of Governors. There’s been encouraging interest from students.

6. EDUCATION COUNCIL (EdCo)

6.1 EdCo Chair's Report

- Education Council (EdCo) Chair, E. Ting, summarised the report included in the materials, including:
 - The Heavy Mechanical Trades (HMT) Program Feasibility Working Group have finalized their report for EdCo. Whilst the option of delivering part of the program from Broadway is being investigated, the process for suspension/cancellation is not being initiated. The Board will be updated at the next meeting.

6.2 Credential: Revised Pharmacy Technician Certificate Program

- To meet new accreditation requirements and evolving technology in the health sector, the Pharmacy Technician Certificate Program has undergone a significant review. Program learning outcomes were adjusted to align with new competencies, program hours were extended, and new course numbers were created to reflect subsequent changes in credits. EdCo approved it for recommendation to the Board on Sept 14, 2021.

MOTION: THAT, on the advice of Education Council, the Board of Governors approve the implementation of the revised Pharmacy Technician Certificate program.
Moved, Seconded & CARRIED (Unanimously)

6.3 Credential: New Optician Diploma Program

- The new Optician Diploma Programs is the result of VCC's collaboration with Stenberg College. It addresses both a gap in student access and a growing labour shortage in the Canadian healthcare system. As provincial legislation restricts private post secondary institutions from attracting international student cohorts, VCC's Optician Diploma would be offered to its international students.
- This program will be delivered at Stenberg College's Central City campus in Surrey. EdCo approved recommending the program on Sept 14, 2021.

MOTION: THAT, on the advice of Education Council, the Board of Governors approve the implementation of the Optician Diploma Program.
Moved, Seconded & CARRIED (Unanimously)

7. FINANCE AND AUDIT COMMITTEE (FAC) REPORT

7.1 Chair's Report

- The Finance and Audit Committee (FAC) met on Sept 22, 2021. They received the Financial Performance for information (Item 7.2) and approved 3 tuition matters for consideration (Items 7.3, 7.4 & 7.5). The next FAC meeting is Nov 10, 2021.

7.2 Financial Performance (Period End Aug 31, 2021)

- Revenue for the period was \$204K above budget. The forecasted deficit is \$3.92M.
- The College is waiting for the Sept enrolment to be finalized; the financial forecast and the College's operating budget for 2021/22 will be revised accordingly.

7.3 Tuition: Pharmacy Technician Certificate Program)

- The Pharmacy Technician Certificate Program has undergone a substantial review which qualifies it as a new program and prompts a review of tuition and fees.
- FAC reviewed the tuition and fees proposal, which was approved by the Ministry, and compared with similar programs across the province. VCC is the only institution offering this in the Lower Mainland. There continues to be a strong demand for licensed pharmacy technicians in hospitals and retail pharmacies.

MOTION: THAT, on the recommendation of the Finance and Audit Committee, the Board of Governors approve tuition of \$9,800 (\$185 per credit) for the revised Pharmacy Technician Certificate Program, effective May 2022.

Moved, Seconded & CARRIED

7.4 Tuition: International Tuition: 2nd year courses in Associate of Science – Computer Science pathway: CMPT 2225, 2276 and 2295 AND;

7.5 International Tuition: 2nd year MATH courses in Associate of Science – Computer Science pathway: MATH 2700, 2251, 2120 and 2310

- The International Education department identified an opportunity offer the Associate of Science – Computer Science Degree Program to both domestic and international students as of Jan 2022. To meet the credential, international tuition fees for 2nd year courses must be established in Math and Computer Sciences.
- FAC supported the proposal, and agreed with the approach for the CMPT courses, aligning the tuition with what is consistent with VCC's other CMPT 2nd year courses. It recovers direct and indirect costs and is comparable with other institutions.
- FAC supported the tuition proposal for the 2nd year MATH courses, taking into consideration that currently all 1st year UT courses have an established international fee rate that is lower than average at \$555.87/credit.

MOTION: THAT, on the recommendation of the Finance and Audit Committee, the Board of Governors approve international tuition of \$1,028.16 (\$732.01 per credit) for 2nd year courses in Associate of Science – Computer Science pathway (CMPT 2225, 2276 and 2295), effective Jan 2022.

Moved, Seconded & CARRIED

MOTION: THAT, on the recommendation of the Finance and Audit Committee, the Board of Governors approve international tuition of \$1,846.20 (\$625.40 per credit) for 2nd year MATH courses in Associate of Science – Computer Science pathway (MATH 2700, 2251, 2120 and 2310), effective May 2022.

Moved, Seconded & CARRIED

7.6 Tuition: Optician Diploma Program

- The Board reviewed the advance materials and had no questions.

MOTION: THAT, on the recommendation of the Finance and Audit Committee, the Board of Governors approve tuition of \$39,600 for the new Optician Diploma Program, effective Sept 1, 2022.

Moved, Seconded & CARRIED

8. GOVERNANCE COMMITTEE (GC) REPORT

8.1 Chair's Report

- Through July-Sept, Governance Committee (GC) has been working on the renewal of VCC's Policy Framework. The next step is for GC to identify and recommend to the Board changes to policy approval bodies. This discussion will be conducted at the next GC meeting on Oct 13, 2021.

- From reviewing the results of the annual board evaluation survey, the GC has submitted to the Board fall retreat agenda topics for consideration, e.g., education opportunities.

9. HUMAN RESOURCES COMMITTEE (HRC) REPORT

9.1 Chair's Report

- The Board Chair and Vice Chair are keeping apprised of the status of the President's Objectives and the Human Resources Committee (HRC) shall conduct a formal review in the fall.

10. NEW BUSINESS

- No new business.

11. NEXT MEETING & ADJOURNMENT

- The next regular Public Board of Governors meeting is on Nov 24, 2021. With no further business, the meeting adjourned at 6.57 p.m.

APPROVED AT THE NOV 24, 2021, PUBLIC BOARD MEETING

A handwritten signature in black ink that reads "Joey Hartman". The signature is written in a cursive style with a large, looped initial "J".

Joey Hartman
Chair, VCC Board of Governors