



VANCOUVER COMMUNITY COLLEGE BOARD OF GOVERNORS
PUBLIC MEETING MINUTES

June 29, 2022

5:30 p.m. Room 5025, Broadway Campus & Zoom

ATTENDANCE

Board Members

Joey Hartman (Chair, Board/HRC)
Libby Davies (Vice Chair)
Jeffrey Yu (Chair, FAC)
Mahin Rashid (Chair, Governance)
Karen Brooke
Ladan Sahraei
Nadia Belokopitov
Paul Yeung
Seung Oh
Shobha Rajagopalan (REGRETS)
Sue Hammell

Staff Resources

David Wells VP, Academic & Applied Research
Ian Humphreys VP, Admin & International Dev.
Kate Dickerson VP, People Services
Jane Shin VP, Students & Community Dev.
Elmer Wansink AVP, IT & CIO
Clayton Munro AVP, Student & Enrolment Services
Tannis Morgan AVP, Academic Innovation
Jamie Choi ED, Finance & CFO
Karen Wilson ED, Marketing & Communications
Deborah Lucas EA, Board of Governors
Adrian Lipsett Dean, Continuing Studies
Lisz Keallen ASL Interpreter
Vanessa Coley-Donahue ASL Interpreter

Ex-Officio

Ajay Patel President & CEO
Natasha Mandryk Chair, Education Council

Guests

Taryn Thomson President, VCCFA
Ryan Drew VCC Faculty/ Exec. Director SUCCESS

VCC recognizes and acknowledges the Musqueam, Squamish and Tsleil-Waututh people, on whose traditional and unceded territories we live, learn and work.

1. CALL TO ORDER, LAND ACKNOWLEDGEMENT & OPENING REMARKS

- The meeting was called to order at 5:40 p.m. J. Hartman presented the land acknowledgement and opening remarks.
 - Congratulated VCC’s 900+ graduates, 650+ who walked the stage at convocation on Jun 28, 2022. Vice Chair, L. Davies presented the message from the Board. P. Yeung, N. Belokopitov and N. Mandryk attended. Being the first opportunity to hold this event in-person since the pandemic, the opportunity was taken to celebrate the installation of President Patel.
 - Also in June, VCC hosted its first in-person Student Awards ceremony in two years. A total of 208 awards were handed out to students from programs in health sciences, hospitality, automotive trades, continuing studies, and more. In addition, more than 40 donors attended. This event is a wonderful opportunity to celebrate our students, but also thank the amazing donors.
 - Congratulated Vice Chair, L. Davies, who received a 2022 YWCA Women of Distinction Award, in the non-profit leadership category. These awards honour extraordinary women leaders and businesses.

Ajay Patel presented opening remarks:

- Reiterated J. Hartman's congratulations to graduates and student award recipients. With being able to attend these events in-person, after two years online, there was a contagious buzz of excitement at being together. He acknowledged the organizers; the Registrar's Office, VCC Foundation, Marketing, faculty, interpreters, and volunteers. He acknowledged the 3 First Nations, Musqueam, Squamish and Tsleil-Waututh, who have created a bespoke podium for VCC, which was used for the first time at convocation. Protocols for use are being confirmed.
- On Jun 20, VCC celebrated National Indigenous People's Month and day (actual date Jun 21). He thanked the organizers and volunteers. Activities were held on-campus including cultural workshops, documentary film screenings, and performances. VCC hosted the Three Sisters Garden planting ceremony at the Broadway Campus in May. The produce is offered to the VCC community.
- Thanked Minister of Advanced Education & Skills Training (AEST), Hon. Anne Kang, for attending the Fair in the Square event, where she greeted participants and volunteers. The event is co-hosted with Central City Foundation. It's an opportunity to connect with VCC's inner-city neighbours and with the non-profit agencies that are doing amazing work in the community.
- VP, People Service, K. Dickerson, introduced the new Executive Director, VCC Foundation & Director of Advancement, Moira Gookstetter. Moira commenced on Jun 13. She expressed her excitement at joining the VCC family.

2. APPROVAL OF AGENDA AND CONSENT AGENDA

MOTION: THAT the VCC Board of Governors approve the Jun 29, 2022, agenda, and approve/acknowledge receipt of the following items on the consent agenda:

- 2.1 Minutes: May 25, 2022, Public Meeting
- 2.2 2023 Board Meeting Schedule
- 2.3 News & Events
- 2.4 VCCFA Report

Moved, Seconded & CARRIED (Unanimously)

3. ACTION TRACKER

- No brought forward actions from May 25, 2022, Board of Governors Public Meeting.

4. CONSTITUENCY GROUP UPDATES

4.1 CUPE Local 4627

- No report.

4.2 Student Union of Vancouver Community College (SUVCC)

- No report.

4.3 Vancouver Community College Faculty Association (VCCFA): Presented by T. Thomson, President

- The Board were informed that in response to AEST, the VCCFA will be providing written submission on the Funding Review. It is due Jul 15, 2022. The Board will be updated.
- It was acknowledged that the collaboration was positive between the Registrars Office and the English as an Additional Language (EAL) Department, who met that morning. It was emphasized that improving systems will improve enrolment. It is understood that developmental students

enroll late, which does not align with the current cut-off. Improving systems will capture accurate enrolment data.

- Ryan Drew, VCC faculty and, Director, Integrated Services at SUCCESS addressed the Board. Ryan spoke to the need to FastTrack English learning for newcomers to Canada. They provided stats specific to Ukrainian and Afghan refugees applying for immigration, as well as those who have landed and the challenges they face without English. Ryan advocated for VCC's EAL Pathways Program as a good fit for this population.
- The government has committed to granting 40,000+ immigrants' entry to Canada in the next two (2) years It's this number which drives the demand for prioritizing English learning, so that newcomers can secure employment to support themselves and, in some cases, family members. Learning English is important for integrating into their new community.

5. EDUCATION COUNCIL (EdCo)

5.1 Education Council Chair's Report

- N. Mandryk summarized the report. EdCo had a productive two (2) day Planning Day. It included discussion around Indigenizing EdCo meetings and developing an EdCo strategic plan.
- EdCo's departing student members Poshak Sachdeva, Jessica Yeung and Ishaan Saini were thanked for their service. New members will be elected in the fall.
- EdCo's Annual Report was included. It summarizes the work completed throughout the year.

5.2 Credential: Hospitality Management Post-Degree Diploma (International Cohort)

- The Hospitality Management Post-Degree Diploma is designed for international students who already hold a bachelor's degree in any discipline and are interested in a career in hospitality or a career change. The program will be delivered full-time over 16-months and includes an 8-week workplace practicum, to give students a hands-on opportunity to develop their skills and build their professional portfolio and network.

MOTION: THAT, on the advice of Education Council, the Board of Governors approve the implementation of the Hospitality Management Post-Degree Diploma program.

Moved, Seconded & CARRIED (Unanimously)

5.3 Credential: Building Service Manager Certificate w/Short Certificate option

- The revised Building Manager Certificate Program and New Building Manager Short Certificate Credential are delivered by Continuing Studies (CS). The programs can be delivered in a hybrid or fully online format, making it more accessible, including remote communities in B.C.
- Students can choose to complete the full certificate of nine (9) course, exit with a short certificate after completion of four courses; or take courses à la carte for professional development. Advice was provided by the Program Advisory Committee (PAC) and other external industry professionals with respect to market demands, as well as, promoting the new program. CS ensure the program is well marketed and each course is being run at cost effective operational levels.

MOTION: THAT, on the advice of Education Council, the Board of Governors approve the implementation of the significantly revised Building Manager Certificate credential and the new Building Manager Short Certificate credential.

Moved, Seconded & CARRIED (Unanimously)

5.4 Academic Plan 2022-25

- Between Mar-Jun 2022, drafts of the Academic Plan were presented to EdCo for review. It is designed as an evolving document and has been reorganized to align with categories in the refreshed Strategic Innovation Plan (SIP), as well as associated risks found in VCC's Risk Register.
- EdCo appreciated the collaborative approach.
- With regards to the continuation of audit procedures after the funding review, it was explained that for new programs, this process provides a better understanding of the complexities involved and for existing program renewals it flushes out essential background information, resulting in a clearer understanding of status when required to articulate this, both internally and across the sector.
- I. Humphreys confirmed that the International Education department currently had two (2) certified immigration advisors and will be certifying two (2) more.
- The Board acknowledged the work that goes into the Academic Plan and sees it as aspirational and operational. With the format aligning with SIP principles, it will help shift culture.

MOTION: THAT, on the advice of Education Council, the Board of Governors approve the 2022–2025 Academic Plan.

Moved, Seconded & CARRIED (Unanimously)

6. FINANCE AND AUDIT COMMITTEE (FAC) REPORT

6.1 Chair's Report

- The Finance and Audit Committee (FAC) met on Jun 15, 2022. They considered and approved for recommendation to the Board tuition items 6.2 & 6.3 and the Five (5) Year Capital Plan (6.4).
- The next FAC meeting is Sept 21, 2022.

6.1 Tuition: Hospitality Management Post-Degree Diploma (International Cohort)

- The credential was summarized under item 5.2. The Finance and Audit Committee (FAC) approved the tuition proposal on Jun 15, 2022, which included costing for a projected cohort of 20 students with a maximum class size of 35. This reflects the class sizes of other post-secondary institutes in the lower mainland.
- The per credit cost will align with other post-degree diploma offerings at VCC.

MOTION: THAT, on the recommendation of the Finance and Audit Committee, the Board of Governors approve tuition of \$30,925 for the new international Hospitality Management Post-Degree Diploma Program, effective June 29, 2022.

Moved, Seconded & CARRIED (Unanimously)

6.1 Tuition: Building Service Manager Certificate w/Short Certificate exit option

- The credential was summarized under item 5.3. The Finance and Audit Committee approved the tuition proposal on Jun 15, 2022.
- Tuition comparisons were explained. The full certificate has more content and offers a more competitive package. The proposed tuition is at a modest rate. The short certificate gives a clear enough focus on the content for individuals who may want to try out the role before getting into the high-level positions. It meets community needs with its flexible format and ability for individuals to enter the workforce faster, also accommodating the rapid growth in this field.
- The subject of costing programs to cover costs vs. accessibility to students, was discussed. Taking into consideration that this program had not been reviewed for some time and tuition required review, an increase could result in lower enrolment. Board members noted the annual two (2)

percent tuition cap, which does not consider market increases; setting tuition too low can result in the program being unsustainable. CS Dean, A. Lipsett, confirmed that enrolment had not been a problem for this program, to date.

MOTION: THAT, on the recommendation of the Finance and Audit Committee, the Board of Governors approve tuition of \$5,862 for the Building Manager Certificate, and \$2,605 for the Building Manager Short Certificate, effective June 29, 2022.

Moved, Seconded & CARRIED (Unanimously)

6.4 Five-Year Capital Plan - 2023/24 to 2027/28

- In accordance with the Ministry of Advanced Education and Skills Training (AEST) Capital Asset Management Framework (CAMF) and Capital Asset Reference Guide (CARG), post-secondary institutions annually submit a Five-Year Capital Plan “the Plan”.
- The Plan aligns with the goals of the Campus Plan and is further informed by the Academic Plan, Strategic Innovation Plan, Indigenous Education and Community Engagement Plan, Environmental Sustainability Plan, and the Institutional Accountability Plan & Report. The Plan also conforms to the stated objectives contained in the Government’s mandate letter for VCC. These priorities have been presented in prior years; however, the scope of each project has changed as the underpinning strategic plans have been developed and as escalation costs have been accounted for
- 2023/24 to 2027/28 priorities (in order):
 1. Building Envelope Renewal (Broadway A)
 2. Centre of Excellence for Culinary Arts
 3. Dental Program Co-location with Health
- As per instructions from AEST, projects that have been given notional approval are not included in the submission, e.g., Centre for Clean Energy and Automotive Innovation.
- The submission deadline for the Board approved Plan is Jul 15, 2022.

MOTION: THAT, on the recommendation of the Finance and Audit Committee, the Board of Governors approve the Five-Year Capital Plan (Period 2023/24 to 2027/28).

Moved, Seconded & CARRIED (Unanimously)

7. GOVERNANCE COMMITTEE (GC) REPORT

7.1 Chair’s Report

- The Governance Committee (GC) are developing a plan on how to progress the recommendations from the 2022 Board Evaluation. The Board want to continue education on Indigenous issues, including working with a facilitator on how to have conversations at the board table in a meaningful way. A. Patel, N. Belokopitov and K. Dickerson were thanked for their work with the Committee on this.

8. HUMAN RESOURCES COMMITTEE (HRC) REPORT

8.1 Chair’s Report

- The Human Resources Committee (HRC) will be conducting the mid-year review of the President’s Objectives at the next meeting.

9. NEW BUSINESS

- No new business.

10. NEXT MEETING & ADJOURNMENT

- The next regular Board of Governors Public Meeting is on Sept 28, 2022. With no further business, the meeting adjourned at 7:01 p.m.

APPROVED AT THE SEPT 28, 2022, PUBLIC BOARD MEETING

A handwritten signature in black ink that reads "Joey Hartman". The signature is written in a cursive style with a large, looped initial "J".

Joey Hartman
Chair, VCC Board of Governors