



Vancouver Community College Board of Governors

Public Meeting

February 8, 2023, at 5:45 p.m.

VCC Downtown Campus, Room 240

ATTENDANCE

Board Members

Joey Hartman (Chair, Board/HRC)
 Libby Davies (Vice Chair) REGRETS
 Jeffrey Yu (Chair, FAC)
 Mahin Rashid (Chair, Governance)
 Justine Gonzales
 Karen Brooke
 Nadia Belokopitov
 Paul Yeung
 Seung Oh REGRETS
 Shobha Rajagopalan
 Sue Hammell REGRETS

Ex-Officio

Ajay Patel President & CEO
 Natasha Mandryk Chair, Education Council

Staff Resources

David Wells	VP, Academic & Applied Research
Ian Humphreys	VP, Admin & International Dev
Kate Dickerson	VP, People Services
Elmer Wansink	AVP, IT & CIO
Clayton Munro	AVP, Student & Enrolment Services
Tannis Morgan	AVP, Academic Innovation
Jamie Choi	ED, Finance & CFO
Karen Wilson	ED, Marketing & Communications
Deborah Lucas	EA, Board of Governors

Guests

Taryn Thomson	President, VCCFA
Chris Joyce	President, CUPE Local 4627
Stefan Neilsen	Governance Advocate, SUVCC

VCC recognizes and acknowledges the Musqueam, Squamish and Tsleil-Waututh people, on whose traditional and unceded territories we live, learn and work.

1. CALL TO ORDER, LAND ACKNOWLEDGEMENT & OPENING REMARKS

- J. Hartman called the meeting to order at 5:52p.m. M. Rashid presented the land acknowledgement.
- J. Hartman presented opening remarks:
 - Congratulated VCC’S 1,140+ graduates, who were proudly supported by family and friends at convocation on Nov 22. J. Hartman and S. Rajagopalan attended.
 - On Dec 1 & 2, Board Members and Senior Team attended a two-day retreat on campus. It included a presentation from BC Colleges, a dinner created by VCC’s students and a facilitated dialogue on Indigenous Cultural Protocols, Empathy & Safety.
 - Thanked donors for their contribution in raising a record breaking \$110,540 to support student emergency bursary funds, awards, and other projects. At the Dec 9 Fall Awards, also a board members J. Gonzales and M. Rashid presented opening remarks. This event provides a unique opportunity for students to meet our incredible donors.
 - In December, it was announced that the Honorable Selina Robinson, is the new Minister of Post-Secondary Education & Future Skills (no longer Advanced Ed. & Skills Training). J. Hartman and A. Patel met with the Minister, introducing themselves and VCC. The meeting went well and VCC will look to connect again.
- A. Patel presented opening remarks:
 - Congratulated graduating students and award recipients, also, thanking the organizers and volunteers who help make these events so memorable.
 - Highlighted VCC’s fundraising gala “Flourish” on Feb 28, 2023. Support is encouraged by attending and/or sharing the event with family, and business and social network.

2. APPROVAL OF AGENDA AND CONSENT AGENDA

MOTION: THAT the Board of Governors approve the Feb 8, 2023, public meeting agenda, and approve/ acknowledge receipt of the following items on the consent agenda:

2.1 Minutes: Nov 23, 2022, Public Meeting

2.2 Board Correspondence & Activities

2.3 News & Events

Moved, Seconded & CARRIED (Unanimously)

3. ACTION TRACKER

- No brought forward actions from Nov 23, 2022, Board of Governors Public Meeting.

5. CONSTITUENCY GROUP UPDATES

5.1 CUPE Local 4627: Presented by Chris Joyce, President

- Chris Joyce reported to the Board on behalf of CUPE Local 4627 regarding the status of the union's bargaining preparations.

5.2 Student Union of Vancouver Community College (SUVCC): Presented by Stefan Nielsen, Organizer, Advocacy & Governance

- Stefan Nielsen reported to the Board on behalf of the SUVCC. The report included their continued advocacy efforts, including the Fairness for International Students campaign.

5.3 Vancouver Community College Faculty Association (VCCFA): Presented by Taryn Thomson, President

- Taryn Thomson reported to the Board on behalf of the VCCFA, including that FA alumni Aphrodite Harris had sadly passed away.

6. EDUCATION COUNCIL (EdCo)

6.1 Chair's Report: Presented by Natasha Mandryk

- As a result of elections for membership on Education Council (EdCo), Natasha Mandryk was re-elected as Chair, and Sarah Kay was elected Vice-Chair and Chair, Education Policy Committee. Louise Dannhauer and Andy Sellwood were elected to the Executive. Todd Rowlatt returns as the Chair of Curriculum Committee and Education Quality Committee. As well, EdCo has been working with constituency groups on filling vacant student and faculty seats at the next by-election.
- Changes in membership were reported. Departing member, Dean, School of Health Sciences, Jo-Ellen Zakoor was given a special mention for her dedication to EdCo for the past 9-years.
- As VCC's appeal processes have become more robust, the Appeals Oversight Committee's (AOC) role shifted to a working group, going beyond its scope of a governance body. On Dec 6, 2022, EdCo voted to dissolve the AOC. N. Mandryk acknowledged the AOC members for their work.
- At the Planning Day, EdCo discussed the Equity, Diversity & Inclusion (EDI) Assessment tool, which can be used to guide changes to policy or curriculum from an EDI lens.

FINANCE AND AUDIT COMMITTEE (FAC) REPORT

6.1 Chair's Report

- The Finance and Audit Committee (FAC) met on Jan 25, 2023.
- External auditors KPMG presented the 2022/23 Audit Planning Report.
- The first draft of the 2023/24 budget was reviewed. The final draft will be considered at the next committee meeting on Mar 15 and subsequently to the Board on Mar 29 for approval.

6.2 Financial Performance (2022/23 January Forecast to Budget)

- 2022/23 Forecast (9 months actual + 3 months forecast) indicates that VCC is projecting a net surplus of \$779K. Revenue is forecasted to be \$142.6M compared to budget of \$142.1M (\$520K above budget).
- Expenses are forecasted to be 258K higher than budget. The main Increases are in professional fees due to Campus Plan and other projects. The main increases in professional fees and building and telecom are due to various projects/contract delivery and agency fees \$1M and due to higher cost to address aging infrastructures and facilities of \$659K and these are mostly offset by contingency and one-time Annacis Island Campus related expense adjustment.

6.3 NEW MANDATORY FEE: International Student Medical Insurance

- International students who arrive in Canada require 90 days of bridging medical insurance before they are eligible for MSP. Currently, VCC collects payment from students, and it flows through to the medical insurance provider. Enrolment is voluntary.
- Best practice at most BC post-secondary institutions is mass enrolment of students in a plan using the same service provider (an industry leader in service standards and tiers of support).
- This automatic enrolment will be possible by creating a mandatory fee for international student medical insurance at a fixed rate of \$148.50, for at least 90 days of coverage.
- The Finance and Audit Committee agreed that this fee is an efficient way to enrol new international students into a medical insurance plan. It gives the student peace of mind on arrival in Canada.

MOTION: THAT, on the recommendation of the Finance and Audit Committee, the Board of Governors approve the new mandatory fee of \$148.50 (at least 90 days coverage) for international student medical insurance, effective August 1, 2023.

Moved, Seconded & CARRIED (Unanimously)

7. GOVERNANCE COMMITTEE (GC) REPORT

7.1 Chair's Report

- The Governance Committee met on Jan 11, 2023. They welcomed student representative Justine Gonzales a new member.
- The committee considered agenda item 7.2 Revisions to C.1.3 Granting of Credentials Policy & Procedures, as well, continued discussion around Board Member Succession Planning to ensure continuity of leadership, when appointed board member's final terms end in 2024/25.
- The next Governance Committee meeting is Feb 22, 2023.

7.2 REVISED: C.1.3 Granting of Credentials Policy & Procedures

- Policy C.1.3 Granting of Credentials establishes the guidelines and definitions for awarding official VCC credentials to students. The policy underwent a scheduled five-year review. Revisions proposed by the Registrar focused mostly on updating information to reflect current practice. Other changes

included increasing the residency requirement from 25% to 35% in the last half the program and with transfer credits or Prior Learning Assessment & Recognition (PLAR) not counting towards residency.

- The Policy Maintenance procedures were followed. EdCo provided advice to the Governance Committee, who approved the final draft of revisions on Jan 11, 2023.

MOTION: THAT, on recommendation of the Governance Committee, as advised by Education Council, the Board of Governors approve revisions to C.1.3 Granting of Credentials policy and procedures.

Moved, Seconded & CARRIED (Unanimously)

8. HUMAN RESOURCES COMMITTEE (HRC) REPORT

8.1 Chair's Report

- The Human Resources Committee (HRC) met on Feb 6, 2023. The Committee finalized the 2022 president's annual performance review, and progressed with establishing performance objectives for 2023, to be approved by the Board in March.
- With advice from Kate Dickerson, VP, People Services, HRC continued discussion on the process for the president's 3-year review, where an in-depth assessment of their personal development is conducted. It includes input from external stakeholders.

9. NEW BUSINESS

- No new business.

10. NEXT MEETING & ADJOURNMENT

- The next regular Board of Governors Public Meeting is on Mar 29, 2023.
- With no further business the meeting adjourned at 6:58 p.m.

APPROVED MAR 29, 2023, PUBLIC BOARD MEETING



Libby Davies
Vice Chair
VCC Board of Governors