



Vancouver Community College Board of Governors Public Meeting Minutes

June 28, 2023, at 5:30 p.m.

VCC Broadway Campus, Room 5025
Zoom for guests & public

ATTENDANCE

Board Members

Joey Hartman (Chair, Board/HRC)
Libby Davies (Vice Chair)
Jeffrey Yu (Chair, FAC)
Mahin Rashid (Chair, Governance)
Justine Gonzales
Karen Brooke
Nadia Belokopitov
Paul Yeung
Seung Oh
Shobha Rajagopalan
Sue Hammell REGRETS
Yanni Wong REGRETS

Staff Resources

David Wells VP, Academic & Applied Research
Ian Humphreys VP, Admin & International Development
Kate Dickerson VP, People Services
Jane Shin VP, Students & Community Development
Elmer Wansink AVP, IT & CIO
Clayton Munro AVP, Student & Enrolment Services
Tannis Morgan AVP, Academic Innovation
Jamie Choi ED, Finance & CFO
Karen Wilson ED, Marketing & Communications
Deborah Lucas EA, Board of Governors (Recording Secretary)

Ex-Officio

Ajay Patel President & CEO
Natasha Mandryk Chair, Education Council

Guests

Taryn Thomson President, VCCFA
Chris Joyce President, CUPE Local 4627
Stefan Nielsen Organizer, Advocacy & Governance, SUVCC

VCC recognizes and acknowledges the Musqueam, Squamish and Tsleil-Waututh people, on whose traditional and unceded territories we live, learn and work.

1. CALL TO ORDER, LAND ACKNOWLEDGEMENT & OPENING REMARKS

- P. Yeung presented the land acknowledgement. J. Hartman called the meeting to order at 5:33 p.m. and presented opening remarks:
 - Recognized that June is National Indigenous History Month. The Board is committed as a group and individually, to responding to the Truth & Reconciliation Calls to Action. It is a priority in the government Mandate Letter.
 - On behalf of the Board, congratulated the 750+ students who crossed the QE Theatre stage at the recent convocation ceremony. She always feels a sense of pride presenting greetings from the Board. Board member Faculty Rep, K. Brooke attended.

- A. Patel presented opening remarks:
 - Thanked the organizers and attendees who participated in the celebrations and activities on VCC campuses on National Indigenous Peoples Day (Jun 21).

- Congratulated graduates. Expressed appreciation for everyone who joined in the convocation celebration, and for the organizers and volunteers who made the event run smoothly for everyone.
- Highlighted the grand opening of the downtown campus' Seifferts Market & Bakery at on Jun 13. On behalf of VCC, he thanked the Seiffert Family for their continued support. He thanked P. Yeung and N. Belokopitov for attending on behalf of the Board and congratulated the renovation project team, the VCC Foundation and Marketing & Communications. Seiffert's is an amazing space which creates a sense of welcoming on arrival on-campus.
- Thanked the organizers, volunteers and guests who made Fair in the Square event on Jun 11 a success. It was well attended by members of the VCC and Downtown Eastside communities.
- Congratulated International Education Director, Jennifer Gossen, on her BCCIE Distinguished Leadership Award.

2. APPROVAL OF AGENDA AND CONSENT AGENDA

MOTION: THAT the Board of Governors approve the May 31, 2023, public meeting agenda and approve/acknowledge receipt of the following items on the consent agenda:

- 2.1 Minutes: May 31, 2023, Public Meeting
 - 2.2 Board Correspondence & Activity
 - 2.3 2024 Board of Governors Meeting Schedule
- Moved, Seconded & CARRIED (Unanimously)**

3. ACTION TRACKER

- No brought forward actions from May 31, 2023, Board of Governors Public Meeting.

4. CONSTITUENCY GROUP UPDATES

4.1 CUPE Local 4627

- Chief Shop Steward, D. Bates reported to the Board on behalf of CUPE Local 4627.
- The board thanked CUPE for the ten (10) x \$1000 bursaries.

4.2 Student Union of Vancouver Community College (SUVCC)

- No report.

4.3 Vancouver Community College Faculty Association (VCCFA)

- VCCFA, President, T. Thomson submitted a written and verbal report which the Board received for information
- J. Hartman indicated that the content regarding compensation and staffing was a matter for HR.

5. EDUCATION COUNCIL (EDCO)

5.1 Chair's Report

- N. Mandryk presented to the Board highlights of the Education Council (EdCo) Chair's report in the meeting materials, including:
 - EdCo approved the Program Content Guide for the Sign Language Interpretation Diploma Program which was quickly transferred from Douglas College to VCC in June 2023. The program is on track to launch in Sept 2023. A lot of work has taken place to be ready for launch. N. Mandryk acknowledged the team who worked on this.

- In June EdCo were presented a concept paper for a two (2) year Cybersecurity Risk Management Post-Degree Diploma, delivered out of Continuing Studies. Benefits are that the compliance part of the curriculum is unique to VCC, and it's expected to attract potential students, as well, international graduates will be eligible for a post-graduate work permit.
- EdCo held a half-day Planning event on Jun 12, 2023.
- The EdCo Annual Report was included in the materials The report shows the extensive curriculum, policy and other education related work completed by EdCo and its Standing Committees.

5.2 PROGRAM SUSPENSIONS: ABE Graduation Program Certificate and; ABE Intermediate Program Certificate

- The Adult Basic Education (ABE) Graduation Program Certificate and ABE Intermediate Program Certificate were developed in 2015 to offer grades 10 -12 students completion credentials.
- There has been a decrease in ABE Program graduates, for reasons such as students prefer to take courses à-la-carte to upgrade or complete required pre-requisites, making these programs redundant. As a result, to present a more accessible and appealing offering to potential students, courses have been grouped and a Course Content Guide (CCG) developed. There is no VCC credential attached to the CCG, but the benefit is that students will earn credit toward a BC Adult Graduation Diploma.
- EdCo approved the suspension of the ABE Graduation, and ABE Intermediate Program Certificates, in accordance with policy, on Jun 13, 2023.

MOTION: THAT, on the advice of Education Council, the Board of Governors approve the suspension of the ABE Graduation Program Certificate and ABE Intermediate Program Certificate.
Moved, Seconded & CARRIED (Unanimously)

6. FINANCE AND AUDIT COMMITTEE (FAC) REPORT

6.1 Chair's Report

- The Finance and Audit Committee (FAC) met on Jun 14, 2023.
- FAC approved three (3) procurement matters under their purview:
 - Award a Contract for Furniture, Fixtures & Equipment Consultant services for the Centre for Clean Energy and Automotive Innovation (CCEAI) Building.
 - Invitation to Bid and Award a Contract: Ventilation upgrade - Science Lab (Broadway)
 - Invitation to Bid and Award a Contract: Renovation of Broadway Daycare facility
- The next meeting is Sept 20, 2023.

7. GOVERNANCE COMMITTEE (GC) REPORT

7.1 Chair's Report

- The Governance Committee (GC) met on Jun 7, 2023. The Committee discussed advancing the opportunities identified from the 2023 Board Evaluation survey results and provided recommendations to the Board. They include continuing to delve deeper in VCC's truth and reconciliation journey.
- The next meeting is on Sept 13, 2023.

7.2 REVISED: B.1.7 Financial Responsibility and Accountability & RESCIND Policies B.1.5 Banking, B.1.2 Interfund Transfers and B.1.6 Short Term Borrowing

- Policy and Procedures B.1.7 Financial Responsibility and Accountability was last reviewed in 2004. It outlines the framework of responsibilities and accountabilities that govern the financial activities of the institution, under the oversight of the Board of Governors. It has been updated to the current policy format and the procedures have been updated to align with current operations. As a result, policies B.1.5 Banking, B.1.2 Interfund Transfers and B.1.6 Short Term Borrowing are redundant and can be rescinded.
- The Governance Committee approved the revisions on Jun 7, 2023.

MOTION: THAT, on the recommendation of the Governance Committee, the Board of Governors approve the revised B.1.7 Financial Responsibility and Accountability policy and procedures, and rescind Policies B.1.5 Banking, B.1.2 Interfund Transfers and B.1.6 Short Term Borrowing.
Moved, Seconded & CARRIED (Unanimously)

7.3 REVISED: D.3.7 Tuition and Fees & RESCIND B.1.4 Delinquent Accounts.

- The revisions to D.3.7 Tuition and Fees policy and procedures include making language consistent with other institutions, adding sections on Payment of Fees and Overdue Accounts, as well, a new procedure that allows a legal dependent of a Canadian citizen access to domestic fees, which is standard across the public sector.
- With these revisions, Policy B.1.4 Delinquent Accounts (last reviewed in 1997) is redundant and can be rescinded.
- The Governance Committee approved the revisions on Jun 7, 2023.

MOTION: THAT, on the recommendation of the Governance Committee, the Board of Governors approve revisions to D.3.7 Tuition & Fees policy and procedures and rescind B.1.4 Delinquent Accounts.
Moved, Seconded & CARRIED (Unanimously)

8. HUMAN RESOURCES COMMITTEE (HRC) REPORT

8.1 Chair's Report

- The Human Resources Committee (HRC) will meet in July to receive the President's Mid-Year Performance Objectives report.

9. INDIGENIZATION AT VCC

- On Jun 15, 2023, the Greater Vancouver Board of Trade (GVBOT) held the Reconciliation in Action: Annual Address with Musqueam, Squamish and Tsleil-Waututh Nations. It was attended by VCC Senior Team and board members, N. Belokopitov, M. Rashid, J. Gonzales and P. Yeung. They shared their experiences and learnings, which included P. Yeung discussing Indigenous student challenges with accessing Band Funding. M. Rashid took away the need to create capacity within the Nations for the purpose of connecting and consultation, as well, creating educational opportunities which allow Indigenous students to follow their learning paths, but also support their communities. J. Gonzales took away that there are always opportunities to continue the journey of Indigenization. N. Belokopitov found speaker Chief Jen Thomas, Tsleil-Waututh Nation (səlilwətał) relatable and enjoyed her speak of her Nations culture. She respects that she represents her whole Nation. Board members were encouraged to attend this annual event.

- A. Patel highlighted another VBOT event where VCC had the opportunity to present to the business community on the Campus Plan Centre for Clean Energy & Automotive Innovation. In its presentation, VCC shared the importance of consultation with Indigenous Cultural Advisors so that the building design tells the story of the lands and the Indigenous peoples, particularly the local Nations.

10. VCC FOUNDATION

- J. Yu reported that on Jun 5, 2023, he attended his first VCC Foundation (VCCF) Board of Directors meeting in the capacity as Board of Governors Representative. The VCCF Board's priority is being campaign ready. There is a new Memorandum of Understanding between VCC and the VCC Foundation which sets out authority and responsibilities.

11. NEW BUSINESS

11.1 BC Government Post-Secondary Institutions Mandate Letter

- The Minister of Post-Secondary Education & Future Skills delivered the government Mandate Letter for 2023-24. The Board Chair is required to sign the Mandate Letter upon resolution of the Board to acknowledge this direction from government. It's submitted to the Ministry and posted publicly. Priorities are:
 - Deliver Educational and training programming as described in the StrongerBC Future Ready Action Plan.
 - Working with SkilledTradesBC, Indigenous leadership and partners to ensure Indigenous voices are reflected in trades training decision-making which impacts Indigenous workers, business, and communities.
 - Continue to provide culturally sensitive and safe learning environments for Indigenous learners.
 - Develop and implement protections for international students that support their fair treatment.
 - Meet or exceed the financial targets identified in the Ministry's Service Plan (Budget 2023).
 - Complying with Tuition Limit Policy.

MOTION: THAT, the Mandate Letter (the "Letter") sent by the Minister of Post-Secondary Education & Future Skills, dated June 22, 2023, has been received and reviewed by the Board of Governors, thus, acknowledging the priorities and expectations for VCC as presented in the Letter.
Moved, Seconded & CARRIED (Unanimously)

12. NEXT MEETING & ADJOURNMENT

- The next regular Board of Governors Public Meeting is on Sept 27, 2023.
- With no further business the meeting adjourned at 6:55 p.m.

APPROVED SEPT 27, 2023, PUBLIC BOARD MEETING



Joey Hartman, Board Chair