

**ATTENDANCE**

**Board Members**

Mahin Rashid (Chair, Board/HRC)  
Jeffrey Yu (Vice Chair/Chair, FAC)  
Chi Lo  
Christie Sparklingeyes  
Dilraj Sandhu  
Harleen Kaur  
Jennifer Cummins  
Joey Hartman REGRETS  
Libby Davies  
Michele Guerin  
Paul Yeung  
Seung Oh

**Senior Team & Staff Resources**

David Wells	VP, Academic & Applied Research
Ian Humphreys	VP, Admin & International Development
Kate Dickerson	VP, People Services
Jane Shin	VP, Students & Community Development
Elmer Wansink	AVP, IT & CIO
Clayton Munro	AVP, Student & Enrolment Services
Tannis Morgan	AVP, Academic Innovation
Jamie Choi	ED, Finance & CFO
Surinder Aulakh	ED, Safety, Security & Risk Management
Charnelle McClure	ED, Marketing & Communications
Deborah Lucas	EA, Board of Governors
Moira Gookstetter	ED, VCC Foundation
Dennis Innes	Dean, Hospitality, Food Studies & Applied Business

**Ex-officio**

Ajay Patel President & CEO  
Natasha Mandryk Chair, Education Council/GC

**Guests**

Frank Cosco	President, VCCFA
Deanne Bates	Chief Shop Steward, CUPE Local 4627
Melissa Chirino	Organizer - Advocacy and Governance, SUVCC

**We acknowledge that Vancouver Community College (VCC) is located on the traditional and unceded territories of the xʷməθkʷəy̓əm (Musqueam), Sḵwx̱wú7mesh (Squamish), and səliłwətał (Tsleil-Waututh) peoples who have been stewards of this land from time immemorial.**

**1. CALL TO ORDER, LAND ACKNOWLEDGEMENT & OPENING REMARKS**

The meeting was called to order at 5:48 p.m. with regrets from J. Hartman. M. Rashid provided background on the meeting being held via Zoom due to weather conditions and campus closures, thanking everyone for their flexibility. D. Sandhu presented the land acknowledgement.

**Chair’s Opening Remarks:**

The annual Board Retreat took place on Jan 16-17, 2025. Key highlights included a session by Pari Johnston, President & CEO of Colleges and Institutes Canada, an update on the Campus Plan, insights from the VCC Foundation campaign for the new Center of Clean Energy and Auto Innovation, and a session on decolonizing the boardroom. MLAs representing VCC’s campus ridings—Minister Terry Yung, Parliamentary Secretaries Sunita Dhir, and Joan Phillip—joined for an evening social, contributing to the event’s success. The retreat was a valuable opportunity for connection, collaboration, and reflection.

Advocacy efforts remain ongoing with local and federal governments regarding VCC’s LINC program. MP Jenny Kwan raised concerns in the House of Commons, and she will continue to follow-up on funding

allocation issues when the House returns. Additionally, on Jan 30, the President and Board Chair met with the Honourable Anne Kang, Minister Post-Secondary Education & Future Skills, during her visit to the Broadway Campus, accompanied by Parliamentary Secretaries, Joan Phillip and Sunita Dhir. They discussed key issues affecting VCC.

The Ministry has acknowledged VCC's submission of the Institutional Accountability Plan and Report for 2023-2024, commending the institution's strong performance in key areas, particularly in nursing and allied health programs. M. Rashid gave a special recognition to the entire VCC team, emphasizing the substantial effort required to both compile the report and to achieve the outcomes it reflects.

### **President Opening Remarks:**

M. Rashid and J. Yu were welcomed to their new roles as Board Chair and Vice Chair. Appreciation was expressed for the smooth transition, made possible by the succession plan created by former Chair Joey Hartman and Vice Chair Libby Davies.

On Jan 30, the Honourable Anne Kang, Minister of Post-Secondary Education and Future Skills visited the Broadway Campus. She was joined by Sunita Dhir, Parliamentary Secretary for International Credentials and MLA for Vancouver-Langara, and Joan Phillip, Parliamentary Secretary for Community Development and Non-Profits, and MLA for Vancouver-Mt. Pleasant. During the visit, they met with union representatives, him, and the Board Chair, and toured the School of Health Sciences. This marks Minister Kang's second appointment to this role, and he looks forward to continuing to build on the strong relationship VCC has established. He also noted the positive interactions with local and provincial politicians, including the engagement of MP Jenny Kwan in addressing LINC funding, and international student issues and the federal government's policies.

## **2. APPROVAL OF AGENDA & CONSENT AGENDA**

**MOTION:** THAT the VCC Board of Governors approve the Feb 5, 2025, public meeting agenda; and approve/acknowledge receipt of the following items on the consent agenda:

- 2.1 Minutes: Nov 27, 2024, Public Meeting
- 2.2 Minutes: Dec 17, 2024, Special Public Meeting
- 2.3 Board Correspondence & Activity
- 2.4 News and Events
- 2.5 VCCFA Report

**Moved, Seconded & CARRIED**

## **3. ACTION TRACKER – ITEMS BROUGHT FORWARD FROM FEB 5, 2025**

No actions.

## **4. CONSTITUENCY REPORTS**

### **Student Union of Vancouver Community College (SUVCC) – Presented by M. Chirino, SUVCC Organizer - Advocacy and Governance**

M. Chirino provided an update on the SUVCC's recent activities. SUVCC executive met with Minister Kang, and Parliamentary Secretaries Joan Phillip, and Sunita Dhir, during which concerns about the funding review were raised and the need to revisit changes in post-secondary funding. She emphasized the SUVCC's ongoing advocacy efforts for students, faculty, and staff, affected by the closure of the LINC program, and expressed interest in further collaboration.

## Vancouver Community College Faculty Association (VCCFA) – Presented by F. Cosco, President

The VCCFA Report was included in the meeting materials. At the meeting, F. Cosco congratulated M. Rashid and J. Yu on their new leadership roles, and he acknowledged outgoing VCCFA president Taryn Thomson's contributions. It was reported that the closure of the LINC program has affected approximately 30 long tenured and contract faculty. He advocated for a thorough government review of funding to ensure long-term stability for VCC.

## CUPE Local 4627 – Presented by D. Bates, Chief Shop Steward

D. Bates addressed the Board. The report included the meeting between CUPE 4627 Executive and Minister Kang and Parliamentary Secretaries Joan Phillip and Sunita Dhir, where they raised concerns regarding the funding review and accessible education, with a particular focus on the unique nature of VCC's programs and the closure of the LINC program.

## 5. EDUCATION COUNCIL (EDCO) REPORT – Presented by N. Mandryk, EdCo Chair

### 5.1 Chair's Report

The EdCo Chair's report outlines key changes to the approval processes, including the Board regaining authority over course creation and deactivation, and the new Accelerated Program Change pathway, which allows for faster approvals of credentials and program implementations before full curriculum development. These changes are being introduced as part of the recommendations for consideration at the current meeting. The report also highlights that, due to these changes, there may be a higher degree of uncertainty regarding program details before curriculum is fully finalized. Additionally, some trial and error can be expected with how these recommendations are presented for consideration, as these new procedures are implemented.

### 5.2 Health and Wellness Professional Cosmetology Diploma

The Health and Wellness Professional Cosmetology Diploma evolved from existing certificate programs and meets the growing demand from international students for a combined esthetics and hairstyling program. The program is being submitted for formal approval under the accelerated program change procedure. The international tuition for the program will remain at \$42,978.40, as approved on Sept 18, 2024.

**MOTION:** WHEREAS the Program Development and Approvals Policy and Procedures (409) grants the Board the authority to approve new credentials, program implementation, and/or tuition prior to the approval of the curriculum through the Accelerated Program Change procedure;

BE IT RESOLVED THAT, on the recommendation of the President, and on the advice of Education Council, the Board of Governors approves the Health & Wellness Professional – Cosmetology Diploma credential and program implementation; and

THAT, as approved by the Board on September 18, 2024, the international tuition for the Health & Wellness Professional – Cosmetology Diploma will remain unchanged at \$42,978.40.

**Moved, Seconded and CARRIED**

### 5.3 Credential: IT Project Management Post-Degree Diploma and; Nine New Courses: IT Project Management Post-Degree Diploma

The new IT Project Management Post-Degree Diploma is an expansion of an existing project management diploma and addresses the need for specialized project management skills in the tech sector. The program follows the accelerated program change process. EdCo will approve the curriculum once fully built-out, and it was clarified that the courses will be ready for the September launch.

**MOTION:** WHEREAS the Program Development and Approvals Policy and Procedures (409) grants the Board the authority to approve new credentials, program implementation, and/or tuition prior to the approval of the curriculum through the Accelerated Program Change procedure;

BE IT RESOLVED THAT, on the recommendation of the President, and on the advice of Education Council, the Board of Governors approves the IT Project Management Post-Degree Diploma credential and program implementation, and;

THAT, on the advice of Education Council, Board of Governors approve the creation of nine (9) new courses to be offered as part of the IT Project Management Post-Degree Diploma.

**Moved, Seconded and CARRIED**

#### 5.4 Course Deactivations

The Registrar's Office is cleaning up VCC's curriculum inventory, which includes deactivating courses that are no longer taught. Policy 409, approved in December 2024, reverted the authority for course deactivations to the Board. N. Mandryk clarified that although there are a number of music courses being deactivated, they do not impact the department as the courses were no longer being offered, and the program content had evolved.

**MOTION:** THAT, on the advice of Education Council, the Board of Governors approves the deactivation of eighty-eight (88) courses listed in the appendix.

**Moved, Seconded and CARRIED**

#### 5.5 Program Change: New Name – Hospitality Management Diploma

In November 2024, a series of name change recommendations were presented and subsequently approved by the Board. Among these recommendations, the renaming of the Hospitality Management Post-Degree Diploma was included. This was not part of the intended list of programs for name changes, and its inclusion was an oversight.

**MOTION:** THAT, on the advice of Education Council, the Board of Governors approve changing the name of the Hospitality and Food Service Systems Management Post-Degree Diploma back to Hospitality Management Post-Degree Diploma.

**Moved, Seconded and CARRIED**

#### 5.6 Program Change: New Courses: Accounting Diploma

The creation of course ACCT 2004 Data Analysis and Databases is part of the realignment of the Accounting Diploma program to focus more on technology and align with the PGWP eligibility. There were also other curriculum changes, such as swapping out a business analysis course and removing business ethics courses, with related ethics coverage remaining in the program content.

**MOTION:** THAT, on the advice of Education Council, the Board of Governors approve the creation of the new course ACCT 2004 Data Analysis and Databases.

**Moved, Seconded and CARRIED**

#### 5.7 Program Change: New Courses: Hospitality and Food Service Systems Management Diploma

As part of the renaming and realignment of the Hospitality and Food Service Systems Management Diploma program, three courses have been created. Curriculum changes reflect the shift in focus towards food service systems in an institutional context. Final course outlines are pending EdCo approval. There was a clarification about the use of the accelerated program change procedure, which did not apply in

this case. D. Innes clarified that international students would likely not take the new courses due to visa implications, but domestic students could potentially enroll in the new courses on a case-by-case basis.

**MOTION:** THAT, on the advice of Education Council, the Board of Governors approve the creation of three (3) new courses to be offered in the Hospitality and Food Service Systems Management Diploma program.

HOSP 1120 Guest Service Management

HOSP 1220 Principles of Food Production and Nutrition

HOSP 2225 Trends in Global Hospitality and Food Services

**Moved, Seconded and CARRIED**

## **6. FINANCE AND AUDIT COMMITTEE (FAC) REPORT - Presented by J. Yu, FAC Chair**

### **7.1 Chair's Report**

The Finance and Audit Committee (FAC) met Dec 11, 2024, and Jan 27, 2025. The committee received the first draft of the 2025-26 operating budget, as well, the external audit plan for 2024-25. The next FAC meeting is Mar 12, 2025.

### **7.2 2023/24 Forecast to Budget**

The 2024/25 January forecast (9 months actual + 3 months forecast) is projecting a small surplus at end of fiscal year. There was a slight increase in domestic tuition. Expenses have risen due to several factors, including ECCE program's transition from Continuing Studies to the academic area, and severance costs associated with the closure of the LINC program. While enrolment trends suggest a softer outcome than anticipated, more data will be available in the coming weeks to provide a clearer picture. Looking ahead to the 2025-26 operating budget, a deficit is projected. Efforts will be made to address this shortfall.

### **7.3 International Tuition: IT Project Management Post-Degree Diploma**

The new IT Project Management Post-Degree Diploma is a 42-credit post-degree diploma. The program aligns with the post-graduate work permit CIP codes.

**MOTION:** WHEREAS the Program Development and Approvals Policy and Procedures (409) grants the Board the authority to approve new credentials, program implementation, and/or tuition prior to the approval of the curriculum through the Accelerated Program Change procedure;

BE IT RESOLVED THAT, on the recommendation of the Finance and Audit Committee, for the new Post-Degree Diploma IT Project Management program, the Board of Governors approve the international tuition rate at \$631.65/credit or \$26,529, effective January 2026.

**Moved, Seconded and CARRIED**

## **7. GOVERNANCE COMMITTEE (GC) REPORT - Presented by N. Mandryk, GC, Chair**

### **8.1 Chair's Report**

The Governance Committee (GC) has not formally met since the board meeting in November 2024. An informal meeting occurred in December, but there was no quorum. The informal meeting discussion included revisions to Policy 410 on curriculum development and new Policy 409 on program development approval, both were subsequently approved at a Special Board Meeting on Dec 17, 2024.

The next GC meeting is scheduled for Feb 24, 2025.

## **8. HUMAN RESOURCES COMMITTEE (HRC) REPORT - Presented by M. Rashid, HRC Chair**

### **8.1 Chair's Report**

There has been no formal meeting since the last board meeting.

## **9. INDIGENIZATION AT VCC**

M. Rashid introduced the topic of Indigenization at VCC, reflecting on the recent board retreat. She highlighted a session by Dean, Jessie Williams on decolonizing the boardroom, noting its positive impact based on retreat survey feedback.

Musqueam Elder, and board member, sXalusat – M. Guerin, shared her reflections on the retreat, touching on several themes including the significance of land acknowledgments, the importance of indigenous ways of knowing, and VCC's growing commitment to indigenization. She spoke of her own experiences with cultural unsafety in post-secondary education and noted her preference for action over symbolic gestures of reconciliation, praising VCC for its genuine efforts.

She also addressed the challenges Indigenous people face in connecting to their land in urban settings and acknowledged VCC for its thoughtful integration of Indigenous perspectives into campus design.

Lastly, she reflected on breaking the cycle of intergenerational trauma and its link to decolonization, concluding by commending the board's leadership in their work, stating, "VCC is leading the way."

## **10. VCC FOUNDATION UPDATE – Presented by J. Yu, Board Representative on VCC Foundation Board**

J. Yu emphasized the significance of the Campus Plan expressing excitement about upcoming initiatives, including the VCC Foundation Capital Campaign for the construction of the CCEAI. Additionally, he encouraged everyone to participate in the "Flourish" event on Mar 5, 2025, recognizing it as an important opportunity to engage with the VCC community and contribute to supporting VCC's goals.

## **11. NEW BUSINESS**

No new business.

## **12. NEXT MEETING & ADJOURNMENT**

M. Rashid thanked everyone for their participation and thoughtful reflections, particularly acknowledging M. Guerin for her insightful remarks. She encouraged all to attend the upcoming "Flourish" event and emphasized the importance of the VCC Foundation's work in creating a sustainable future for the college.

The next regular public board meeting is scheduled for Mar 26, 2025. The meeting adjourned at 7:11 p.m.

**APPROVED: March 26, 2025**