



**ATTENDANCE**

**Education Council Members**

Emily Logan (Vice-Chair)	Jessie Williams	Rosie Gosling
Adrian Lipsett	Lisa Beveridge	Todd Rowlett
Andy Sellwood	Mandy Hayre	Vivian Munroe
Brianna Higgins	Marcus Ng	
Dave McMullen	Michael Weber	
David Wells	Nafiseh Tohidi	
Emily Simpson	Nelba Garcia (to 4:00 p.m.)	

**Regrets**

Louise Dannhauer (Chair)	Jingwei (Matt) Xu
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**Guests**

Brett Griffiths	John Demeulemeester	Pervin Fahim
Cateno Vassallo	Kseniia Osipova	Sarah Cain
Feras Ghesen	Lucy Griffith	Shirley Lew
Jennifer Gossen	Michele Rosko	Taryn Thomson
Jennifer Kelly	Natasha Mandryk	

**Recording Secretary**

Darija Rabadzija

**1. CALL TO ORDER**

- The meeting was called to order at 3:30 p.m. E. Logan chaired the meeting on behalf of L. Dannhauer.

**2. ACKNOWLEDGEMENT**

- N. Garcia acknowledged the College’s location on the traditional unceded territories of the x<sup>w</sup>məθk<sup>w</sup>əy̓ əm (Musqueam), Sk̓w̓x̓ wú7mesh (Squamish), and səliłw̓ ətaʔt (Tsleil-Waututh) peoples who have been stewards of this land from time immemorial and extended the acknowledgement to the ancestral territories of all participants joining remotely.

**3. ADOPT AGENDA**

**MOTION:** THAT Education Council adopt the January 13, 2026 agenda as presented.

**Moved by E. Logan, Seconded & CARRIED (Unanimously)**

**4. APPROVE PAST MINUTES**

**MOTION:** THAT Education Council approves the December 9, 2025 minutes as presented.

**Moved by E. Logan, Seconded & CARRIED (Unanimously)**

**5. ENQUIRIES & CORRESPONDENCE**

- A. Lipsett, Dean of Continuing Studies, was appointed to Education Council as of January 2026, replacing S. Lew, Dean of Arts & Sciences.

- E. Logan reported on recent correspondence with Continuing Studies around the revised Fashion Design & Production Diploma. The launch date of the revised program was moved from September 2026 to September 2027.

## 6. BUSINESS ARISING

### a. Deans' & Directors' Presentations – Part 1

- Annual updates were presented by J. Gossen, Director of International Education, and M. Hayre, interim Dean of Health Sciences.
- International enrolment continues to decline in view of policy changes by Immigration, Refugees & Citizenship Canada (IRCC) and increased study permit refusal rates. VCC's efforts to mitigate these challenges include a stronger focus on conversion strategies, enhanced student services for prospective students all through to graduation, and highlighting labour market outcomes and alignment of VCC programs with CIP codes eligible for post-graduation work permits.
- There was a discussion about opportunities and limitations for international enrolment in health sciences programs, as well as advocacy efforts by various organizations on the national level and the "Learn Canadian" campaign promoting Canada as a study destination.
- New initiatives and approaches in the School of Health Sciences (SHS) include an SHS appeals committee, taking a team-based approach to reviewing appeals, and an accommodations committee working with Disability Services on accommodations in the clinical setting. EdCo members requested more information about the appeals committee at a future meeting.

### b. Concept Paper: Plumber Foundation Certificate

- B. Griffiths presented the concept paper for the new Plumber Foundation Certificate, part of VCC's growing portfolio of construction-related trades. The program is based on SkilledTradesBC curriculum. There is high demand for this training, with long waitlists at other institutions.
- Members inquired about the approach to embedding Indigenization and equity, diversity, and inclusion considerations into the program. Program development will include consultation with Indigenous Education and Community Engagement and will be guided by inclusive approaches and industry best practices. The program will be designed to allow for flexible/blended delivery.

### c. Program Discontinuance: Pre-Health Sciences Certificate

**MOTION:** THAT Education Council recommends to the Board of Governors the discontinuance of the Pre-Health Sciences Certificate, effective May 1, 2026.

**Moved by E. Logan, Seconded & CARRIED (Unanimously)**

- The Pre-Health Sciences Certificate program was established in 2017 as a joint initiative between the School of Arts and Sciences and the School of Health Sciences. The program did not achieve viable enrolment and has never been offered. Deans and department leaders in both Schools support discontinuing the program due to the sustained lack of enrolment.
- E. Logan noted that as per policy 414 Suspension and/or Discontinuance of Programs, programs are first suspended for two years before final discontinuance. However, since this program has never been offered, the EdCo Executive supported the proposal to go straight to discontinuance. EdCo members had no concerns about this approach.

### d. Notice of EdCo By-Election

- E. Logan announced the upcoming by-election to fill vacant seats on EdCo (one student and one staff seat). Nominations are open from January 19–30, with voting taking place from February 11–17. Results will be announced by February 20, 2026.

## 7. COMMITTEE REPORTS

### a. Curriculum Committee

#### i) New Course: DNTL 1108 Dental Radiography Module

**MOTION:** THAT Education Council approve, in the form presented at this meeting, the new course outline for DNTL 1108 Dental Radiography Module.

**Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)**

- M. Rosko presented the proposal. The Dental Radiography Module can be taken as a standalone course or as part of the Certified Dental Assisting (CDA) Online program. The existing 0-credit course DNTL 1107 was revised to align with the radiography module in the certificate program, so that students who choose to enroll in the program after completing the standalone course receive credit. In addition, the course was changed from a non-credit to a 4-credit course, which necessitated a new course number (DNTL 1108).

#### ii) Program: Automotive Parts, Service Advising and Collision Estimating Certificate

**MOTION:** THAT Education Council approve, in the form presented at this meeting, the program content guide for the new Automotive Parts, Service Advising and Collision Estimating Certificate and 10 new course outlines, and recommend the Board of Governors approve the new credential, creation of 10 courses, and program implementation.

**Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)**

- C. Vasallo presented the proposal for the new domestic Automotive Parts, Service Advising and Collision Estimating Certificate. Graduates will be prepared to work in customer-facing roles in the automotive industry in dealership, repair and collision environments. There is high industry demand for professionals with customer service and communications skills. The curriculum also aligns with SkilledTradesBC's Parts Technician Level 1.
- T. Rowlatt noted that Curriculum Committee commended the design of the program and requested only minor adjustments.

#### iii) Course Deactivations

**MOTION:** THAT Education Council recommends the Board of Governors approve the deactivation of ACED 0702, 0710, 0750; CMPT 1030, 1040, 2030; and MATH 1054.

**Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)**

- T. Rowlatt presented the proposal to deactivate courses that are no longer taught. The ACED courses were removed from the articulation guide; some of the content is still offered in other courses. MATH 1054 is no longer accepted as a pre-requisite for Licensed Practical Nursing. The CMPT courses were part of the discontinued VR/AR Design and Development Diploma.

#### iv) Minor Curriculum Changes

- The information note with minor curriculum changes approved by Curriculum Committee from June to December 2025 was included in the meeting package.

#### v) Curriculum Approval Timeframe 2026

- Included in the meeting package for information.

### b. Education Policy Committee

#### i) Selection of Library Materials (511)

- E. Logan reported that the Selection of Library Materials (511) policy is undergoing a scheduled review. The policy and procedures are open for College feedback until January 28, 2026. The January Education Policy Committee meeting was cancelled.

### **c. Education Quality Committee**

#### **i) Curriculum Development (CD) Fund 2026–27**

- A. Sellwood reported that EQC finalized the documents for the 2026–27 Curriculum Development (CD) Fund at a special meeting in December. The call for proposals has gone out, and the CTLR hosted a CD Fund workshop earlier in the day.

### **8. CHAIR REPORT**

- No report.

### **9. STUDENT REPORT**

- M. Ng reported on SUVCC's Welcome Days activities at both campuses for new and returning students.
- A student report from J. Xu related to course deactivations (agenda item 7aiii) was circulated to EdCo members before the meeting.

### **10. NEXT MEETING AND ADJOURNMENT**

- The next Education Council meeting will be held on February 10, 2026, 3:30–5:30 p.m.
- The meeting was adjourned at 4:40 p.m.

### **APPROVED AT THE FEBRUARY 10, 2026 EDUCATION COUNCIL MEETING**

**Emily Logan**

**Vice-Chair, VCC Education Council**